COUNCIL ROOM----------Aug 20, 2018

The Waukon City Council met in regular session on Aug 20, 2018 at 7:00 o'clock P.M. in the council room of City Hall, 101 Allamakee Street, with Mayor Pat Stone presiding. Council members present: Gayle Decker, John Ellingson (arriving late), Arvid Hatlan, John Lydon, and Ben Rausch. Council members absent: None. Others present: City Manager Dean Hilgerson; Police Chief Phil Young; Assistant Police Chief Paul Wagner; Park, Rec & Wellness Director Jeremy Strub; Street Superintendent Keith Burrett; Water & Sewer Superintendent Jim Cooper; City Attorney James Garrett; Ardie Kuhse- WEDC; Lyle TeKippe- Fehr Graham; Brooke Troendle- Walk-On Waukon group; Joe Moses- The Standard; and citizens.

The Mayor called the meeting to order. Mayor requested number 7 under regular business be removed from the agenda (Utility deposit review/delinquent accounts) and City Manager requested it be moved to the September 17th agenda.

Moved by: Lydon Seconded by: Rausch

To approve the consent agenda.

Agenda

Minutes of Aug 6, 2018 regular session.

Approval of Class C Liquor License (LC) (Commercial) with Sunday Sales for Arrowhead Lanes, Inc., d/b/a Arrowhead Lanes 601 Rossville Road.

City Clerk/Treasurer's Reports for July 2018.

Payment of Claims

AECOM Technical Services, Inc.	services	2,982.60
AFLAC	insurance	185.94
Allamakee Clayton Electric Coop	princ.-Fire Station Loan	3,000.00
Allamakee Clayton Electric Coop	princ.-Fire Station Loan	2,666.67
Allamakee Clayton Electric Coop	services	81.26
Allamakee County Treasurer	real estate taxes	1,280.00
AT & T	services	151.20
Automatic Systems Co.	services-Well #5	747.75
Axon Enterprises, Inc.	supplies	216.00
Blake Excavating	services-Spring Ave Project	1,755.00
Bodensteiner Implement Company	supplies	215.36
Brink's Professional Painting, Inc.	painting-City Hall north entrance	2,485.00
Builders First Source	supplies	263.42
Casey's General Stores, Inc.	fuel	550.19
Century Link	services	662.27
Crime Scene Inc.	supplies	78.00
Croell Inc.	materials	126.00
Cunningham Hardware & Rental LLC	supplies	93.92
DASH Medical Gloves	gloves	71.90
Dean's Plumbing & Heating	air conditioning-Ambulance garage	5,169.00
Fehr Graham Engineering & Environmental	services-Inflow & Infiltration Study	1,580.00
Fehr Graham Engineering & Environmental	services-Wastewater Treatment Plant	69,458.75
Fehr Graham Engineering & Environmental	services-Green Valley Road Bridge	7,146.25
Fehr Graham Engineering & Environmental	services-Green Valley Road Bridge	6,805.91
Fehr Graham Engineering & Environmental	services-1st Ave NW resurface	4,315.50
Fehr Graham Engineering & Environmental	services-Spring Ave Project	1,510.50
Galls, Inc.	supplies	324.88
Group Services, Inc.	self-fund request	567.95
JaDecc's Inc.	supplies	122.00
James Garrett Law Office	legal fees-July 2018	3,344.33
Keystone Laboratories, Inc.	samples	123.00
Kwik Trip Inc.	fuel	707.89
Mayo Clinic	physical	243.71
McCartney, Chris	reimbursement	293.58
Mississippi Welders Supply Co., Inc.	supplies/inspections	398.66
Mulgrew Oil & Propane	fuel	649.60
Mulgrew Oil & Propane	fuel-Ambulance	532.18
Municipal Supply, Inc.	supplies	398.00
Ness Pumping Service	porta potty-Airport	400.00
News Publishing Co., Inc.	services-July 2018	713.38
Palmer Repair Inc.	sign bracket	31.00
Panther Uniforms, Inc.	supplies	962.30
Quillin's Food Ranch	supplies/UPS charges	182.99
Ricoh USA, Inc.	copies	49.83
SENSUS USA, Inc.	renewal-2018/2019	1,715.95
Snitker Lawn & Tree Service	tree removal	1,450.00
Torkelson's-Waukon	service	98.15
US Cellular	services	515.39
Village Farm & Home	supplies	543.19
Waukon Economic Development Corp.	sign reimbursement	49.62
EFTPS	withholding	4,212.08
EFTPS	withholding	8,955.42
Farmers & Merchants Savings Bank	princ/int.-Gundersen Clinic	4,550.00
IPERS	withholding	4,544.37
IPERS	withholding	11,493.16

Malaquias Marroquin	digging bond refund	750.00
Regular Payroll	July 29 – Aug 11, 2018	47,803.44
Treasurer – State of Iowa	state withholding	5,270.00
Treasurer – State of Iowa	sales tax	3,470.00
Treasurer – State of Iowa	water excise tax	1,927.00
D'Lisa Waterworth	deposit refund	150.00
Waukon State Bank	princ/int.-Gundersen Clinic	4,550.00

Fund Totals:

General:	55,328.62	Library:	4,431.23	Street Improv:	24,515.76
RUT:	14,435.63	Wellness Ctr:	9,093.13	Debt Service:	5,666.67
Water:	14,856.14	Spec.Rev.Empl:	8,022.27	Gundersen Debt:	9,100.00
Sewer:	9,581.24	Police Facility:	774.00	Sewer Plant Imp:	69,458.75
		West Side Dev:	428.00		

Yes: Lydon, Hatlan, Decker, Rausch No: 0 Absent: Ellingson
The Mayor declared the motion carried.

The Mayor announced that this was the time and place for the Public Hearing on approving plans and specifications, form of contract, and estimated costs for improvement- 2018 1st Ave NW resurfacing. The City Clerk announced that no oral or written comments were received. The Mayor then closed the public hearing.

The Mayor announced that this was the time and place for the Public Hearing on proposing disposition of interest in real property by the City of Waukon- West Side Development Lot 3. The City Clerk announced that no oral or written comments were received. The Mayor then closed the public hearing.

Under Public Comments: Ardie Kuhse- WEDC shared information on the statewide plaza art project.

Under Departmental Reports: Police Chief Phil Young briefed that a new hire would have a later start date due to need to pass the eye exam. He requested permission to purchase ammunition, which the council gave him.
Street Superintendent Keith Burrett briefed that the new street signs were up with exception to the signs located in immediate downtown which will wait until new light poles are in. The work on the parking lots is complete.
Water & Sewer Superintendent Jim Cooper briefed that he is working on getting pricing for a new jetter. The current jetter is twenty years old and needs to be replaced.
Park, Rec & Wellness Director Jeremy Strub briefed that the pool will be closed to the public starting Wednesday, August 22nd. Sunday, September 16th there will be a dog swim. Flag football and youth volleyball will be starting in coming weeks. Adult kickball starts Wednesday, August 22nd. Everything should be completed this Fall for the amphitheater; ready for events this Spring.

Councilmember Ellingson arrives.

City Manager Dean Hilgerson briefed that he will work with Ron Feigl, Holophane to coordinate review of lighting requirements with AECOM, which is working through the DOT, to assure number of poles, type of lighting is adequate and meets the DOT specifications. Due to uncertainty of plaza design progression, the City Manager is working on an alternate location for the transformer and controls for street light signals. He wants to have an alternative because of the need to solidify when we go to bid on the DOT contract. Bid letting has been delayed until January so it does give us some time. An application will be filed for the water quality project. It is a competive application in which we may be granted something, or not but it gives us time to decide if will do the project or not. Dean has been in contact with an individual that does saw-cutting of sidewalk areas that have trip hazards. The individual has a program that has been offered, at no cost, to survey the condition of sidewalks, the City Manager will pursue and see where this goes. There will be a Planning & Zoning meeting Aug 28th to discuss urban chickens.

Brooke Troendle presented the walking audit review for the Walk-On Waukon group. July 20th Wellmark did a walking audit. Their goal is to make Waukon healthier with as little change and as little money as possible. Wellmark will return September 14th to do a follow up presentation of their recommendation. The City Manager asked to consider a presentation at the September 17th Council meeting. Brooke shared that the Walk-On Waukon group was granted a $25,000 Wellmark grant for sidewalks. They need a two to one match by November 23rd grant deadline. Brooke requested to be added to the next agenda to request a contribution from the City.
No action taken.

Moved by: Rausch Seconded by: Hatlan
To approve the application for property tax exemption for urban revitalization program for Zach and Melissa Clark at 109 12th St NW.
Yes: 5 No: 0
The Mayor declared the motion carried.

There was discussion regarding members for a committee for the plaza project to be established to determine placement of the LED sign, art piece and overall look of the plaza project, as well as, choosing the design. The committee will consist of the following members: The artist as an ex-officio member; the art committee; John Lydon, council member; Gayle Decker, council member; Joe Cunningham, WEDC; Dean Hilgerson, project liaison; Vicki Bloxham; and one other business owner.
No action taken.

There was discussion regarding the expenditure allocation for Park & Recreation/Wellness Board. The Council will review the 28E agreement between the City and the School District regarding the Wellness Center and NICC Center.
No action taken.

Moved by: Rausch Seconded by: Hatlan
To apply renter's deposit for account #3-486300-03 against delinquent utility bill.
Yes: 5 No: 0
The Mayor declared the motion carried.

Moved by: Rausch Seconded by: Hatlan
To apply renter's deposit for account #3-129000-04 against delinquent utility bill.
Yes: 5 No: 0
The Mayor declared the motion carried.

Moved by: Lydon Seconded by: Rausch
To approve the acquisition of property for expansion of the Waste Water Treatment Facility- Hawkins.
Yes: 5 No: 0
The Mayor declared the motion carried.

Moved by: Rausch Seconded by: Hatlan
To agree to the resolution finally approving and confirming plans, specifications and form of contract for First Avenue NW Resurfacing project.
Yes: Ellingson, Hatlan, Rausch, Decker, Lydon No: 0
The Mayor declared the resolution approved and the Clerk assigned number 3351 to the resolution.

Moved by: Ellingson Seconded by: Hatlan
To agree to the resolution awarding contract for First Avenue NW Resurfacing project to River City Paving-Division of Mathy Construction, Decorah, IA in the amount of $215,774.20.
Yes: Hatlan, Rausch, Decker, Lydon, Ellingson No: 0
The Mayor declared the resolution approved and the Clerk assigned number 3352 to the resolution.

There was discussion regarding a variance for West Side Development Lot 3.
Moved by: Rausch Seconded by: Lydon
To approve Board of Adjustments decision granting variance.
Yes: 5 No: 0
The Mayor declared the motion carried.

Moved by: Ellingson Seconded by: Rausch
To agree to the resolution approving and directing the conveyance of interest in real property- West Side Development Lot 3.
Yes: Decker, Lydon, Ellingson, Hatlan, Rausch No: 0
The Mayor declared the resolution approved and the Clerk assigned number 3353 to the resolution.

Moved by: Ellingson Seconded by: Lydon
To agree to the resolution proposing disposition of interest in real property by the City of Waukon- West Side Development Lot 7.
A public hearing on this proposed disposition of the City's real estate interest shall be held on September 4, 2018 at 7:00 P. M. in the Council Room, Waukon City Hall.
Yes: Lydon, Ellingson, Hatlan, Rausch, Decker No: 0
The Mayor declared the resolution approved and the Clerk assigned number 3354 to the resolution.

Moved by: Rausch Seconded by: Lydon
To agree to the resolution establishing Paid Leave Transfer Program for Waukon City employees.
Yes: Ellingson, Hatlan, Rausch, Decker, Lydon No: 0
The Mayor declared the resolution approved and the Clerk assigned number 3355 to the resolution.

Moved by: Decker Seconded by: Lydon
To agree to the resolution approving submission of an application for the SRF water resource restoration sponsored projects program.
Yes: Hatlan, Rausch, Decker, Lydon, Ellingson No: 0
The Mayor declared the resolution approved and the Clerk assigned number 3356 to the resolution.

Moved by: Rausch Seconded by: Decker
To agree to the transfer of $19,000.00 from the General Fund (property taxes) to the Library Fund for library expenses.
Yes: Rausch, Decker, Lydon, Ellingson, Hatlan No: 0
The Mayor declared the resolution approved and the Clerk assigned number 3357 to the resolution.

Moved by: Hatlan Seconded by: Lydon
To agree to the transfer of $63,837.96 from the Franchise Fund to the Road Use Tax Fund for the equipment lease payments for the Johnson Vacuum Street Sweeper ($41,453.72) and Caterpillar Wheel Loader ($22,384.24).
Yes: Decker, Lydon, Ellingson, Hatlan, Rausch No:0
The Mayor declared the resolution approved and the Clerk assigned number 3358 to the resolution.

Moved by: Hatlan Seconded by: Lydon
To authorize, upon request of the employee, Jim Cooper, limited outside employment as a part-time CNA.
Yes: 5 No: 0
The Mayor declared the motion carried.

Moved by: Lydon Seconded by: Ellingson
To accept the proposal from Automatic Systems Co. to include the upgrade of the existing Well #5 PLC and the addition of a new UPS.
Yes: 5 No: 0
The Mayor declared the motion carried.

There was lengthy discussion regarding the 2019 DOT street/sidewalk project. The DOT preconstruction agreement was given to Council for review. The City Manager requested information regarding parking requirements from the project design planner, Mark Durbahn, at AECOM. The Fifth Street crosswalk was discussed. Ardie Kuhse, WEDC, thanked the Council for agreeing to do street lights. There was some discussion regarding the type of light that was approved. The City Manager will get pricing on decorative arms for the light poles.
No action taken.

Moved by: Hatlan Seconded by: Lydon
To approve the third and final reading of the ordinance amending the Code of Ordinances of the City of Waukon, Iowa, 1998, by modifying the required specifications for sidewalk construction, reconstruction and repair.
Yes: Rausch, Decker, Lydon, Ellingson, Hatlan No: 0
The Mayor declared the ordinance adopted and the Clerk assigned number 779 to the ordinance.

Under Other Matters: Requests were made for items to be included on the next agenda including discussion of a proposal of a narcotics dog for the City, concerns with Alliant Energy billings, compensation items for two City employees.

Moved by: Hatlan Seconded by: Ellingson
To adjourn.
Yes: 5 No: 0
The Mayor declared the motion carried.

Lana D. Snitker
City Clerk