COUNCIL ROOM----------June 17, 2019

The Waukon City Council met in regular session on June 17, 2019 at 7:00 o'clock P.M. in the council room of City Hall, 101 Allamakee Street, with Mayor Pat Stone presiding. Council members present: Gayle Decker, John Lydon, Ben Rausch, and Arvid Hatlan. Council members absent: John Ellingson. Others present: City Manager Dean Hilgerson; Police Chief Phil Young; Assistant Police Chief Paul Wagner; Park, Recreation & Wellness Director Jeremy Strub; Street Superintendent Keith Burrett; Assistant City Attorney Nicole Winke Gentes; WEDC- Ardie Kuhse; Fehr Graham- Lyle TeKippe; Mohn Surveying- Roger Mohn; Skyline Construction- Jesse Delaney; The Standard- Joe Moses; Jean Christianson; Good Samaritan Society- Waukon, Executive Director Cathy Taylor; Joe Cunningham; Dr. Kenneth Olson; Dan Denk; John Hitner; Tyler Sommer; and citizens.

The Mayor called the meeting to order.

Moved by: Lydon Seconded by: Decker

To approve the consent agenda.

Agenda

Minutes of June 3, 2019 regular session.

Approval of cigarette permits- Fareway Stores #062, 777 11th Ave SW; Kwik Trip d/b/a Kwik Star #823, 101 Rossville Rd; Casey's General Store #1997, 516 Rossville Rd; Double "D" Liquor Store, 618 Rossville Rd; Quillin's Food Ranch, 9 – 9th St SW; Dollar General Store #7229; Huba Huba, 9 – 9th St SW.

Approval of Clerk/Treasurer Reports- May 2019.

Payment of Claims

Access Systems	services	500.00
AFLAC	insurance	259.00
Allamakee Clayton Electric Coop	princ.-Fire Station Loan	3,000.00
Allamakee Clayton Electric Coop	princ.-Fire Station Loan	2,666.67
Allamakee Clayton Electric Coop	services	81.46
Allamakee County Recorder	services	7.00
Allamakee County Sheriff	answering services	750.00
Benjegerdes Machine, Inc.	parts/labor	135.81
Blake Excavating	services	1,250.00
Blue Cross Blue Shield	insurance	15,037.83
Bodensteiner Implement Company	parts	11.54
Brown Supply Co.	pipe locator/supplies	3,749.50
Bruening Rock Products Inc.	materials	7,265.09
Builders First Source	materials	193.56
Casey's General Stores, Inc.	fuel	88.14
Century Link	services	506.94
Century Link	long distance	40.54
City Laundering Co.	services	709.15
Cunningham Hardware & Rental, LLC	supplies	207.91
Dalaco	supplies	181.39
Donan Engineering Co., Inc.	services	1,717.70
Fastenal Company	supplies	24.42
Fehr Graham Engineering & Environmental	services-Wastewater Treatment Plant	6,274.50
Galls, LLC	supplies	654.00
Group Services, Inc.	self-fund request	924.13
Hausladen's Auto Supply	parts	18.76
Hill's Plumbing & Heating	services	220.50
Iowa League of Cities	member dues & handbook	2,225.00
Iowa One Call	services	90.00
JaDecc's, Inc.	8 iPads	8,231.60
James Garrett Law Office	legal fees-May 2019	5,275.02
Jim's Full Service	fuel	1,868.70
Jim's Full Service	fuel-Ambulance	89.50
K & W Coatings LLC	painting north water storage tank	27,500.00
Keith Burrett	reimbursement	401.06
Keith H. Lee	supplies	143.70
Kerndt Trenching Service	services	835.00
Keystone Laboratories, Inc.	samples	89.00
Kwik Trip Inc.	fuel	558.76
LnM Truck & Trailer Repair, LLC	parts/labor	196.52
Lucky 7 Design Co.	squad car lettering	1,100.00
Machine Shed	meals for academy	1,849.00
Mulgrew Oil & Propane	fuel	1,396.80
Mulgrew Oil & Propane	fuel-Ambulance	710.26
News Publishing Co., Inc.	services-May 2019	1,033.39
Northeast Iowa Telephone Co.	services	59.95
Palmer Repair Inc.	parts	30.00
Panther Uniforms, Inc.	supplies	122.40
Ricoh USA, Inc.	copies	31.88
Rite Price Office Supply	supplies	113.27
River City Paving	materials	370.25
Ed Schoenthal	reimbursement	228.09
Skyline Construction, Inc.	service lines	11,141.60
Skyline Construction, Inc.	valve replacement	6,416.40
Skyline Construction, Inc.	valve replacement	10,009.25

Storey Kenworthy/Matt Parrott	supplies	624.65
T & W Grinding	per agreement	2,210.00
US Cellular	services	497.41
USABlueBook	supplies	62.82
Village Farm & Home	supplies	254.68
Waukon Feed Ranch, Inc.	supplies	50.33
Waukon Tire Center Inc.	oil change-Ambulance	53.95
Zarnoth Brush Works, Inc.	brooms	576.00
Amazon	equipment	897.68
EFTPS	federal withholding	4,050.84
EFTPS	soc. sec./medicare withholding	8,552.12
Freedom Bank	princ/int.-Gundersen Clinic	4,550.00
Helen Schulte/Sean Schulte	deposit refund	150.00
Iowa Finance Authority	int.-Sewer Plant Imp. Project	1,632.49
IPERS	withholding	4,151.50
IPERS	withholding	11,091.51
Kevin & Dana Johnson	deposit refund	150.00
Regular Payroll	May 19 – June 1, 2019	40,716.08
Treasurer – State of Iowa	state withholding	3,883.00
Treasurer – State of Iowa	water excise tax	2,155.00
Treasurer – State of Iowa	sales tax	5,247.00
Waukon Postmaster	postage stamps	550.00
Waukon State Bank	princ/int.-Gundersen Clinic	4,550.00

Fund Totals

General:	54,914.22	Library:	6,787.45	Debt Service:	5,666.67
RUT:	28,699.93	Wellness Ctr:	9,126.64	Gundersen Debt:	9,100.00
Water:	70,210.88	Spec.Rev.Empl:	11,671.05	SRB Sinking Fund:	1,632.49
Sewer:	16,079.47	Adm. Costs:	2,268.00	Sewer Plant Imp:	6,274.50
		Library Bldg Maint:	1,717.70	Capital Equip:	1,100.00

Yes: Lydon, Hatlan, Rausch, Decker Absent: Ellingson No: 0
The Mayor declared the motion carried.

The Mayor announced that this was the time and place for the public hearing on Southeast Urban Renewal Plan Amendment- Tennis Courts Project. The City Clerk announced that no oral or written comments were received. The Mayor declared the hearing closed.

Under Public Comments: John Hitner requested to speak at the time Item 20 (Waukon Industrial Park Sidewalk Project) was discussed.

Under Departmental Reports:
Police Chief, Phil Young, briefed that there have been fake $100 bills reported.
Street Department Superintendent, Keith Burrett, briefed that the end of the core outs are done. Also, the emulsion machine had a heater out needing repair.
Park, Recreation & Wellness Director, Jeremy Strub, briefed that the summer recreation program is in full swing. There have been three weeks of Music in the Park performances. They are still having some issues with the pool heater. He expects to obtain pricing and look into replacing the heater next summer. He'd like the Street Department to consider use of their old truck by the Park & Recreation Department.

City Manager, Dean Hilgerson, briefed that door hangers would be placed to let homeowners know that they should not be mowing the recently placed sod along the boulevard. It should be left to grow. Excavators for the Wastewater Treatment Plant Project are expected back this week. The DOT Street Project is proceeding. Street lights are going up. There is a water main leak by the Plaza which will be repaired next week. There will be an announcement Monday as to whose water will be shut off. It's expected to be off for a couple of hours.

Moved by: Rausch Seconded by: Lydon
To waive additional readings of the ordinance changing zoning district classification from A-agricultural district to R1-single family residence district for certain real estate in the City of Waukon, Iowa- portion of Green Valley Subdivision.
Yes: Rausch, Decker, Lydon, Hatlan Absent: Ellingson No: 0
The Mayor declared the motion carried.

Moved by: Rausch Seconded by: Lydon
To approve the third and final reading of the ordinance changing zoning district classification from A-agricultural district to R1-single family residence district for certain real estate in the City of Waukon, Iowa- portion of Green Valley Subdivision.
Yes: Decker, Lydon, Hatlan, Rausch Absent: Ellingson No: 0
The Mayor declared the ordinance adopted and the Clerk assigned number 788 to the ordinance.

Moved by: Decker Seconded by: Lydon
To agree to the resolution to transfer $8,000 from the Trust & Agency Library Fund to the Library General Fund for expenses, with the understanding that any unused portion will be returned to the Trust & Agency Library Fund after June 30, 2019.
Yes: Lydon, Hatlan, Rausch, Decker Absent: Ellingson No: 0
The Mayor declared the resolution approved and the Clerk assigned number 3444 to the resolution.

Moved by: Rausch Seconded by: Lydon
To agree to the resolution to transfer $5,229.28 (Hotel/Motel money received in June, 2019 and deposited into the General Fund) from the General Fund to Hotel/Motel (Park Improvements) Fund = $3,921.96 (75%) and to the Hotel/Motel (Tourism/Economic Development) Fund = $1,307.32 (25%).
Yes: Hatlan, Rausch, Decker, Lydon Absent: Ellingson No: 0
The Mayor declared the resolution approved and the Clerk assigned number 3445 to the resolution.

Moved by: Rausch Seconded by: Lydon
To agree to the resolution to transfer $15,000 from the General Fund to the Capital Equipment Fund (Police $10,000, Clerk $5,000); transfer $20,000 from the Road Use Tax Fund to the Capital Equipment Fund; transfer $25,000 from the Water Fund to the Capital Equipment Fund; and transfer $25,000 from the Sewer Fund to the Capital Equipment Fund.
Yes: Hatlan, Rausch, Decker, Lydon Absent: Ellingson No: 0
The Mayor declared the resolution approved and the Clerk assigned number 3446 to the resolution.

Moved by: Lydon Seconded by: Decker
To agree to the resolution to transfer $5,500 from the Franchise Fund to the Storm Sewer Improvements Fund for project construction costs of storm sewer improvements.
Yes: Rausch, Decker, Lydon, Hatlan Absent: Ellingson No: 0
The Mayor declared the resolution approved and the Clerk assigned number 3447 to the resolution.

Moved by: Rausch Seconded by: Lydon
To agree to the resolution approving public works employees wage increases (longevity and water/sewer certification compensation not included) for the period beginning July 1, 2019 through June 30, 2020, in accordance with the agreement between the City of Waukon Public Works and Chauffeurs, Teamsters and Helpers Local Union No. 238 July 1, 2018 – June 30, 2021.
Yes: Decker, Lydon, Hatlan, Rausch Absent: Ellingson No: 0
The Mayor declared the resolution approved and the Clerk assigned number 3448 to the resolution.

Moved by: Hatlan Seconded by: Rausch
To agree to the resolution approving police employees wage increases (longevity not included) for the period beginning July 1, 2019 through June 30, 2020, in accordance with the (First Amended Agreement) between the City of Waukon Police Department and Chauffeurs, Teamsters and Helpers Local Union No. 238 July 1, 2018 – June 30, 2021.
Yes: Lydon, Hatlan, Rausch, Decker Absent: Ellingson No: 0
The Mayor declared the resolution approved and the Clerk assigned number 3449 to the resolution.

Moved by: Lydon Seconded by: Decker
To agree to the resolution approving salary and wages/benefits for department heads and non-union employees, effective July 1, 2019 through June 30, 2020 (longevity not included).
Yes: Hatlan, Rausch, Decker, Lydon Absent: Ellingson No: 0
The Mayor declared the resolution approved and the Clerk assigned number 3450 to the resolution.

Moved by: Lydon Seconded by: Rausch No: 0
To agree to the resolution adopting amended plan for revitalization area.
Yes: Hatlan, Rausch, Decker, Lydon Absent: Ellingson No: 0
The Mayor declared the resolution approved and the Clerk assigned number 3451 to the resolution.

Moved by: Rausch Seconded by: Lydon
To approve the first reading of the ordinance designating a revitalization area in the City of Waukon, Iowa, under Iowa Code Chapter 104.
Yes: Rausch, Decker, Lydon, Hatlan Absent: Ellingson No: 0
The Mayor declared the motion carried.

Moved by: Hatlan Seconded by: Decker
To waive additional readings of the ordinance designating a revitalization area in the City of Waukon, Iowa, under Iowa Code Chapter 104.
Yes: Decker, Lydon, Hatlan, Rausch Absent: Ellingson No: 0
The Mayor declared the motion carried.

Moved by: Hatlan Seconded by: Lydon
To approve the third and final reading of the ordinance designating a revitalization area in the City of Waukon, Iowa, under Iowa Code Chapter 104.
Yes: Lydon, Hatlan, Rausch, Decker Absent: Ellingson No: 0
The Mayor declared the ordinance adopted and the Clerk assigned number 789 to the ordinance.

Moved by: Lydon Seconded by: Decker
To agree to the resolution proposing disposition of interest in real property by the City of Waukon, Iowa. (Lot 3 in Lot 2 in West Side Development- Wuebker)
Yes: Hatlan, Rausch, Decker, Lydon Absent: Ellingson No: 0
The Mayor declared the resolution approved and the Clerk assigned number 3452 to the resolution.

The following resolution is to advance $2,268 to the Sub Fund for payment of additional Administrative Costs.
Moved by: Hatlan Seconded by: Lydon
To agree to the resolution to authorize internal advance to Tax Increment Sub Fund.
Yes: Hatlan, Rausch, Decker, Lydon Absent: Ellingson No: 0
The Mayor declared the resolution approved and the Clerk assigned number 3453 to the resolution.

There was discussion regarding the amendment to the Southeast Urban Renewal Plan. It states, "New debt payable from tax increment revenue expected to be incurred by the City for purposes of the project will not exceed $75,000." Decker questioned the dollar amount.
Moved by: Rausch Seconded by: Lydon
To agree to the resolution approving 2019 amendment to the Southeast Urban Renewal Plan (Amendment No. 22).
Yes: Rausch, Lydon, Hatlan Absent: Ellingson No: Decker
The Mayor declared the resolution approved and the Clerk assigned number 3454 to the resolution.

Moved by: Lydon Seconded by: Decker
To agree to the resolution finally approving and accepting Green Valley Subdivision- Phase I Plat.
Yes: Decker, Lydon, Hatlan, Rausch Absent: Ellingson No: 0
The Mayor declared the resolution approved and the Clerk assigned number 3455 to the resolution.

Jean Christianson was present to request that she be allowed to house two dogs (10 year old American Bulldog and 4 year old Pitbull dog) at her residence at 210 3rd Street NE. The Council responded that an ordinance exists prohibiting certain breeds.
No Action Taken.

Moved by: Decker Seconded by: Lydon
To approve payment of the Green Valley Bridge construction cost reimbursement to the County in the amount of $76,890.55.
Yes: 4 Absent: 1 No: 0
The Mayor declared the motion carried.

Moved by: Rausch Seconded by: Lydon
To approve the application for property tax exemption for urban revitalization program for David & Cynthia Wuebker at 102 12th Street NW.
Yes: 0 Absent: 1 No: 4
The Mayor declared the motion died for lack of approval.
The Council had already motioned and seconded to approve when Dean Hilgerson, City Manager, recommended postponing approval until obtaining information from Jim Garrett, whether this would qualify under the new plan adopted at this meeting.

Moved by: Hatlan Seconded by: Rausch
To approve the Roadway Maintenance Agreement for Allamakee County/City of Waukon and the Iowa Department of Transportation regarding snow removal responsibilities.
Yes: 4 Absent: 1 No: 0
The Mayor declared the motion carried.

Moved by: Rausch Seconded by: Lydon
To approve the hiring of Avery Rocksvold, starting date of June 10th, at a rate of $8.50 per hour, for Water/Sewer Department Summer help.
Yes: 4 Absent: 1 No: 0
The Mayor declared the motion carried.

Moved by: Lydon Seconded by: Rausch
To give Cathy Taylor, Executive Director, Good Samaritan Society- Waukon, authorization to move forward in pursuing angle parking on 1st Street SE.
Yes: 4 Absent: 1 No: 0
The Mayor declared the motion carried.

John Hitner addressed the Council. He felt there was a better alternative to the location of the sidewalk for the Waukon Industrial Park Sidewalk Project. The Mayor, Pat Stone, explained his reason for vetoing resolution(s) No. 3439 and No. 3440. Roger Mohn, Mohn Surveying, presented a third set of plans for the Waukon Industrial Park Sidewalk Project. Along with other changes from the two plans previously presented, he explained that twenty-six trees would need to be removed. Trees Forever representatives, Dr. Kenneth Olson and Joe Cunningham, expressed their concern of keeping the trees along the walking trail and the original plan that was presented to the Council at that time. Joe Cunningham felt a more comprehensive look needed to be taken regarding lighting, trees, street, stores along the street, and the speed limit.
Moved by: Lydon
To override veto and accept the second set of plans with sidewalk next to the curb.
The Mayor declared the motion died for lack of a second.

No additional bids have been received for the Welcome to Waukon sign (East Highway 76) reconstruction/landscaping improvements project. Request for proposals went out this week. It will be on the July 1st Council meeting agenda.
No Action Taken.

Moved by: Lydon Seconded by: Decker
To approve the amended wastewater user agreements for Aveka Nutra Processing, LLC and WW Homestead Dairy, LLC.
Yes: 4 Absent: 1 No: 0
The Mayor declared the motion carried.

Dean Hilgerson, City Manager, presented two proposals for field work and design services for the Plaza Project. They were received from Fehr Graham ($9,900) and Mohn Surveying ($3,200). Fehr Graham also included construction services ($3,900) in their proposal.
Moved by: Lydon
To accept Fehr Graham's proposal in the amount of $3,900.
The Mayor declared the motion died for lack of a second.
It was noted that the proposal amount was $9,900.

Moved by: Rausch Seconded by: Lydon
To accept Roger Mohn's proposal in the amount of $3,200.
Yes: 2 Absent: 1 No: 2 (Hatlan, Decker)
The Mayor declared the motion died for lack of approval.

Moved by: Rausch Seconded by: Lydon
To table discussion regarding the addendum to ACE telephone lease.
Yes: 4 Absent: 1 No: 0
The Mayor declared the motion carried.
The Council would like to confirm the amount of rent as specified in the lease and check on who provides the electrical service.

Moved by: Lydon Seconded by: Decker
To approve the release of real estate mortgage for West Side Development- Lot 7.
Yes: 4 Absent: 1 No: 0
The Mayor declared the motion carried.

Dean Hilgerson, City Manager, presented three invoices as follows (all from Midwest Concrete): $31,000 for Storm Sewer Repair (West Main Street); $4,392.50 for patching and water main repair at the courthouse (includes labor and materials); $10,426.50 for sod on Allamakee Street.
Moved by: Lydon Seconded by: Rausch
To pay the three invoices presented and obtain an estimate for West Main sodding.
Yes: 4 Absent: 1 No: 0
The Mayor declared the motion carried.

Moved by: Rausch Seconded by: Hatlan
To approve the hiring of Fallon Cassidy, starting date of June 24th, at a rate of $17.78 per hour, with an increase to $18.22 per hour starting July 1, 2019, for Police Department police officer.
Yes: 4 Absent: 1 No: 0
The Mayor declared the motion carried.

Lana Snitker, City Clerk, reported that eight individuals had requested applications for the City Manager position, with two applications returned to date. Council discussed to wait for a few more applications. Dean Hilgerson, City Manager, recommended interviewing the two received to date. This item will be on the next agenda.
No Action Taken.

Dean Hilgerson, City Manager, asked to revisit plaza project redesign/engineering proposals being there was no prior motion to take no action.
Moved by: Decker
To close the Plaza Project.
Motion died for lack of a second.
Rausch requested Plaza Project be on the next agenda.
Moved by: Hatlan Seconded by: Rausch
To approve the proposal presented by Fehr Graham in order to move ahead.
Yes: 3 Absent: 1 No: 1 (Decker)
The Mayor declared the motion carried.

Other Matters: Rausch announced a schedule for the broad band survey as follows:
Wednesday, June 19, 2019 press release to notify survey is coming out
Monday, July 1, 2019 survey to be mailed out
Friday, July 19, 2019 response deadline
Monday, July 22, 2019 tally of non-responses
Online survey links will be available and posted on social media.

Moved by: Lydon Seconded by: Hatlan
To adjourn.
Yes: 4 Absent: 1 No: 0
The Mayor declared the motion carried.

Lana D. Snitker
City Clerk