COUNCIL ROOM----------May 17, 2021

The Waukon City Council met in regular session on May 17, 2021 at 7:00 o'clock P.M. in the council room of City Hall, 101 Allamakee Street and via Zoom technology. Mayor Pat Stone presided. Council members present: John Ellingson, John Lydon, Arvid Hatlan and Ben Rausch. Council members absent: Gayle Decker. Others present: City Manager Gary Boden; Finance Director Lana Snitker; Police Chief Paul Wagner; Park, Rec and Wellness Center Director Jeremy Strub; Water & Sewer Superintendent Jim Cooper; Street Superintendent Keith Burrett; Assistant City Attorney Kevin Stinn; WEDC- Ardie Kuhse; The Standard- Joe Moses; Allamakee Economic Development Director – Val Reinke and citizens.

The Mayor called the meeting to order.

Moved by: Lydon Seconded by: Rausch

To approve the consent agenda.

Agenda

Minutes of May 3, 2021 regular session

Approval of Class C Beer Permit (BC) with Class B Native Wine Permit and Sunday Sales for Kwik Trip, Inc. dba Kwik Star #823, 101 Rossville Rd.

Approval of Class C Liquor License (LC) (Commercial) with Living Quarters, Outdoor Service and Sunday Sales for Waukon City Club, LLC dba Waukon City Club, 39 West Main Street.

Approval of Class B Beer (BB) (includes Wine Coolers) for Liddiard, LLC. dba Lid's Bar & Grill, 1350 9th St SW. (Approval pending dramshop insurance)

Approval of Scratch Curbside selling cupcakes on October 22, 2021 – location to be on city parking lot North of State Farm between their building and Kwik Star. Time to be 12 pm – 3pm or 3 pm – 6 pm; to be determined closer to event.

Resolution – Agreeing to the transfer of $100,000 from the General Fund to the Capital Project Fund – Plaza/Tierney Redevelopment for match to grant. The Clerk assigned number 3715 to the resolution.

Resolution – Agreeing to the transfer of $18,500 from the Sewer Fund to the Water Resource Restoration Fund for engineering costs for the Water Resource Restoration Sponsored Project, with the understanding that, when reimbursements are received through the Clean Water State Revolving Fund (CWSRF) the amount will be paid back to the Sewer Fund. The Clerk assigned number 3716 to the resolution.

Resolution – Agreeing to the transfer of $2,977 from the General Fund to the Wellness Center Fund for half the costs of HVAC repairs per Casper invoice #78415. The Clerk assigned number 3717 to the resolution.

Resolution – Amending Resolution No. 3702 authorizing and approving a Loan and Disbursement Agreement and providing for the issuance and securing the payment of $1,000,000 Sewer Revenue Bonds, Series 2021. The Clerk assigned number 3718 to the resolution.

Approval of City Clerks/Treasurer's Report – April, 2021

Payment of Claims

Approval of Change Order #4 – Wastewater Treatment Plant Project

Approval of Pay Application No. 24 in the amount of $238,829.99 for Wastewater Treatment Plant Project – Wapasha Construction Co.

Payment of Claims for: **May 17, 2021**

Aflac	Insurance -May	683.64
Allamakee Clayton Electric	Electricity-April	86.37
Allamakee Clayton Electric	Principal - Fire Station	2,666.67
Allamakee Clayton Electric	Principal - Fire Station	3,000.00
Allamakee Econ.Development	Contribution Qtr #4	3,098.50
Alliant Energy	Electricity - April	15,491.66
Askew Scientific Consulting	Services	1,000.00
Black Hills Energy	Gas - April	1,673.36
Bodensteiner Implement	Repairs	63.98
Bruening Rock Products	Supplies	845.11
Century Link	Telephone -April	403.02
City Laundering, Inc.	Uniforms - April	734.18
Culligan Water Conditioning	Services	68.90
Cunningham Hardware	Repairs	4.99
Des Moines Stamp	Supplies	32.40
Dollar Fresh	Supplies	8.94
Fehr Graham Engineering	Engineering - WWTP	3,776.50
Fehr Graham Engineering	Engineering - Street Improv.	3,824.00
First Net / A T&T Mobility	Telephone -April	168.74
Gordon Flesch Company	Renewal	453.00
Hach Company	Repairs	33.99
Hausladen's Auto Supplies	Repairs	6.59
Iowa Dept. of Transportation	Asphalt	2,392.50
Jim's Full Service	Fuel	2,006.15
Jim's Full Service	Fuel - Ambulance	111.05
Keystone Laboratories	Testing	51.20
Kurth Plumbing & Heating	Services	360.00
Kurth Plumbing & Heating	Repairs	374.63
Kwik Trip, Inc.	Fuel	1,130.23
LNM Truck & Trailer Repair	Repairs	417.55
Luana Savings Bank	Principal / Interest GO Bond	147,585.00
Lumen	Telephone -April	85.31
Mulgrew Oil & Propane	Fuel	373.94

Mulgrew Oil & Propane	Fuel	365.63
Mulgrew Oil & Propane	Fuel - Ambulance	931.41
News Publishing	Services	629.72
RC Tech	Video Conferencing - Council	4,638.99
RC Tech	Audio/Visual - Council	10,208.30
State Hygienic Laboratory	Testing	203.50
Shred-It / Stericyle	Services	48.15
Storey Kenworthy	Supplies	42.13
Swartz Law Firm PLLC	Legal Services - April	3,393.50
Tri-State Business Machines	Maint. Contract - Police	40.00
Tri-State Business Machines	Maint. Contract - Clerk	86.58
Turf N Timber	Repairs	27.47
UMB Bank NA	Principal / Interest GO Bond	260,162.50
UMB Bank NA	Principal / Interest GO Bond	113,043.75
US Cellular	Services - April	419.50
Village Farm & Home	Supplies	607.78
Waukon Postmaster	Postage - Clerk, Water/Sewer	550.00
Waukon Tire Center	Oil Change - Ambulance	53.95
Natasha Wilkes	Reimburse - Supplies	10.83
Natasha Wilkes	Reimburse - Supplies	9.10
Wright Way Computers	IT Services	284.24
Ziegler	Repairs	150.26
PAID CLAIMS		
IPERS	April Withholding - Police	5,210.03
IPERS	April Withholding - Regular	12,412.21
Treasurer-State of IA	State W/H - April	4,237.00
Vantagepoint Transfer	ICMA Retirement -April	614.86
Regular Payroll	April 18 - May 1, '21	44,196.23
EFTPS	Federal W/H	3,807.23
EFTPS	SS / Medicare W/H	8,896.86
EBS (Employee Benefits System)	Admin/Doc. Fees - April	490.00
EBS (Employee Benefits System)	Admin. Fees - May	240.00
EBS (Employee Benefits System)	Safe-T Fund - April	6,102.96
Iowa Workforce Development	Unemployment Insurance - Park	8,075.88
WSB-CC-DNR-Operator	Certificate	240.00
WSB-CC-Des Moines Register	Monthly Subscription	13.90
Wellmark-BCBS	Health Insurance - May	22,739.19
PAID PARK & REC CLAIMS:		
Alliant Energy	Electricity	1,328.62
Wellness Claims:		
Alliant Energy	Electricity-April	3,117.10
Black Hills Energy	Gas - April	1,183.86
Cardmember Services	Equipment, Supplies, Concessions	1,568.51
Casper Plumbing & Heating	Repairs	5,954.00
Fastenal	Supplies	441.21
JaDecc's	Supplies / Copies	130.30
Park/Rec - Pool Claims:		
Alliant Energy	Electricity-April	1,015.97
Benjegerdes Machine	Repairs	30.00
Black Hills Energy	Gas - April - Pool	31.50
Bodensteiner Implement	Repairs	42.89
Builders First Source	Repairs	116.74
Cardmember Services	Supplies / Pool / Swim Team	1,009.77
Carrico Aquatic Resources	Supplies	2,030.00
Century Link	Telephone	38.31
Cunningham Hardware	Repairs	20.48
Fastenal	Supplies	106.72
Gary's Tractor & Implement	Repairs	27.52
JaDecc's	Supplies	127.94
Ken Kerr Electric	Park Repairs	758.00
Kurth Plumbing & Heating	Water Fountain / Park Repairs	1,571.55
Menard's	Campground Supplies	138.72
News Publishing	Advertising	161.60
Palmer Repair	Repair - Pool	70.00
Quillin's	Fuel	191.41
US Cellular	Telephone	147.12
Village Farm & Home	Repairs	826.00

General:	75,844.07	Sewer Plant:	3,776.50
Library:	5,793.35	2020 Municipal:	14,847.29
RUT:	18,048.06	Wellness:	12,394.98
Employee Ben.:	25,617.16	Water:	18,499.51
T & A Ins.:	6,102.96	Sewer:	17,175.78
2021 Street Improv.:	3,824.00	Debt Service:	526,457.92
		FUND TOTALS:	$ 728,381.58

Yes: Lydon, Ellingson, Hatlan, Rausch Absent: Decker No: 0
The Mayor declared the motion carried.

Under Public Comments: There were no public comments

Mayor Pat Stone read the Poppy Proclamation setting May 28 and May 29, 2021 as the American Legion Auxiliary Poppy Days.

Under Department Reports: Park, Rec & Wellness Director, Jeremy Strub briefed that the pool is filled but the heat isn't up to temperature yet. The campgrounds have been busy and Music in the Park will be starting in June. Water & Sewer Superintendent Jim Cooper asked the council if they want the old generator to be put up for bid, otherwise there will be a cost to dispose of it. The council are okay with accepting sealed bids for the generator. Street Superintendent Keith Burrett briefed that they have been cutting down trees. There are flower and crab apple trees that the department made sure to get confirmation of approval from homeowners prior to removal. He also noted that it will be around twelve weeks before they can get the paint needed for the crosswalks downtown. Police Chef Paul Wagner briefed that a staff member recently attended AED training and that one of the squad cars recently broke down.

City Manager Gary Boden discussed receiving an email from Aveka regarding signing off on a design for the bypass around the building to the silos to deal with the storm water and wastewater issues. There will be a special meeting scheduled for June 24th at 6:30 pm at the Wellness Center to discuss capital improvement planning.

Mayor Pat Stone briefed that he met with Jim Cooper and Gary Boden at Aveka last week to go through their plans.

Public Hearing – Amendment #2 of Current Budget, Fiscal Year ending June 30, 2021. There were no oral or written comments received. The Mayor declared the public hearing closed.

Moved by: Rausch Seconded by Lydon:
To approve amending the current budget for the City of Waukon for the Fiscal Year ending June 30, 2021.
Yes: Ellingson, Hatlan, Lydon, Rausch Absent: Decker No: 0
The Mayor declared the resolution approved and the Clerk assigned number 3719 to the resolution.

City Manager Boden talked with Jeremy Strub and Dr. Olson regarding the Tree Board. The Tree Board will serve as an advisory role.
Moved by: Rausch Seconded by: Hatlan
To move the $3,000 planned contribution for Waukon Trees Forever into the City fund that is established for the Tree Program.
Yes: 4 Absent: 1 No: 0
The Mayor declared the motion carried.

Police Chief Wagner talked about being asked to submit a grant for crossing lights at 9th Street and 3rd Avenue NW. He discussed an estimate that was received and the possibility of the City contributing labor.
Moved by: Rausch Seconded by: Lydon
To support the project and a support letter.
Yes: 4 Absent: 1 No: 0
The Mayor declared the motion carried.

WEDC Director Ardie Kuhse discussed costs from Pop's Produce for the placement of three planters in the plaza including Pop's to take care of them over the summer.
Moved by: Rausch Seconded by: Lydon
To approve $600 for placement of three planters in the plaza.
Yes: 4 Absent: 1 No: 0
The Mayor declared the motion carried.

City Clerk Snitker discussed correspondence she had with Town & Country Sanitation owner Doug Enke regarding additional costs for recycling tonnage.
Moved by: Rausch Seconded by: Lydon
To pay the current invoices and have City Manager Boden negotiate a flat rate fee with Town & Country Sanitation for the extra tonnage.
Yes: 4 Absent: 1 No: 0
The Mayor declared the motion carried.

Councilmember Ellingson discussed an issue that arose at Aveka last week and the calls he has received from residents.
Moved by: Ellingson Seconded by: Hatlan
To have the Assistant City Attorney draft and send a letter to EPA and copy our legislators.
Yes: 4 Absent: 1 No: 0
The Mayor declared the motion carried.

Councilmember Ellingson discussed the impact he has seen through is work and travels due to a city having a meat packing facility. Other council members discussed feedback they have received from residents so far.
Moved by: Ellingson
To not expend staff time or money to work on a project to locate a meat packing plant in Waukon.
The Mayor declared the motion died for lack of a second.

Moved by: Rausch Seconded by: Lydon
To adjourn.
Yes: 4 Absent: 1 No: 0
The Mayor declared the motion carried.

Sarah Snitker
City Clerk