

COUNCIL ROOM-----May 21, 2018

The Waukon City Council met in regular session on May 21, 2018 at 7:00 o'clock P.M. in the Council Room of City Hall, 101 Allamakee Street, with Mayor Pat Stone presiding. Council members present: Arvid Hatlan, Gayle Decker, John Lydon, Ben Rausch, and John Ellingson (arriving late). Council members absent: None. Others present: City Manager Dean Hilgerson; Street Superintendent Keith Burrett; Police Chief Phil Young; Water/Sewer Superintendent Robert Campbell; Park, Rec & Wellness Director Jeremy Strub; City Attorney James Garrett; Ardie Kuhse – WEDC; Lyle TeKippe- Fehr Graham; Joe Moses – The Standard; and Citizens.

The Mayor called the meeting to order and announced the addition of “Police Station”, “City Hall Tuck pointing”, Aveka”, “Fireworks”, and “Downtown Music” to the agenda.

Moved by: Lydon

Seconded by: Rausch

To approve the consent agenda.

Agenda

Minutes of May 7, 2018 regular session.

Transfer for Allamakee County Agricultural Society d/b/a Allamakee County Agricultural Society; from 705 Allamakee Street (Pavilion) to 705 Allamakee Street (Grandstand) on 07/18/2018 to 07/22/2018.

City Clerk/Treasurer’s Reports for April 2018.

Payment of Claims.

AFLAC	insurance	200.64
Allamakee Clayton Electric Coop	princ.-Fire Station Loan	3,000.00
Allamakee Clayton Electric Coop	princ.-Fire Station Loan	2,666.67
Allamakee Clayton Electric Coop	services	81.45
Anderson Law Firm	legal fees	740.00
AT & T	services	163.20
Automatic Systems Co.	services	747.75
Bodensteiner Implement Company	parts	28.51
Brown Supply Co.	parts/supplies	812.35
Bruening Rock Products, Inc.	materials	260.56
Casey’s General Stores, Inc.	fuel	410.38
Century Link	services	650.53
City Laundering	supplies	51.33
Cunningham Hardware & Rental	supplies	88.86
Fehr Graham Engineering & Environmental	services	1,580.00
Fehr Graham Engineering & Environmental	services	26,541.50
Fehr Graham Engineering & Environmental	services	3,764.04
Fehr Graham Engineering & Environmental	services	2,762.00
Galls, LLC	supplies	209.22
Hach Company	supplies	410.65
Iowa Department of Transportation	asphalt emulsion	1,190.00
Iowa One Call	services	27.90
JaDecc’s Inc.	supplies	29.98
James Garrett Law Office	legal fees	1,601.56
Jim’s Full Service	fuel-Ambulance	299.60
Kelly Concrete	services	392.00
Kerndt Trenching Service	services	455.00
Keystone Laboratories, Inc.	samples	64.00
Kwik Trip Inc.	fuel	1,316.24
LnM Truck & Trailer Repair, LLC	parts/labor	4,290.37
Mathis Field Services, LLC	waste water application	8,250.00
McMillan Muffler	parts/labor	67.45
Municipal Supply, Inc.	supplies	2,900.86
Penn Valley Pump Co., Inc.	parts	1,091.00
Quillin’s Food Ranch	fuel/supplies/UPS charges	235.39
Racom Corporation	service	380.00
Reiser Implement Inc.	broom rental	150.00
Ricoh USA, Inc.	copies	17.24
Richard Schulte	sharpen chainsaws	24.00
Storey Kenworthy/Matt Parrott	supplies	145.94
USABlueBook	supplies	661.36
US Cellular	services	505.14
Village Farm & Home	supplies	436.73
EFTPS	withholding	3,945.62
EFTPS	withholding	7,549.66
Farmers & Merchants Savings Bank	princ/int.-Gundersen Debt	4,550.00
IPERS	withholding	4,584.42
IPERS	withholding	10,101.56
Regular Payroll	Apr 22 – May 5, 2018	34,928.62
Teamsters Local 238	union dues	146.24
Treasurer – State of Iowa	sales tax	5,432.00
Treasurer – State of Iowa	state withholding	4,548.00
Waukon Postmaster	stamps	250.00
Waukon State Bank	princ/int.-Gundersen Debt	4,550.00

Fund Totals

General:	31,567.37	Library:	4,265.09	RUT:	18,179.54
Spec.Rev.Empl:	7,810.34	Wellness Ctr:	6,879.53	Street Improv:	4,156.04
TIF Fund:	5,666.67	Gundersen Debt:	9,100.00	Sewer Plant:	26,541.50
Storm Sewer Imp:	2,762.00	Water:	12,927.55	Sewer:	20,431.89

Yes: Lydon, Hatlan, Decker, Rausch
The Mayor declared the motion carried.

No: 0 Absent: Ellingson

The Mayor announced that this was the time and place for the Public Hearing regarding the Sewer Loan and Disbursement Agreement in the amount not to exceed \$658,000.00 for improvements to the sanitary sewer system. The City Clerk announced that there were no oral or written comments received. The Mayor closed the public hearing.

Under Departmental Reports: Water/Sewer Superintendent Robert Campbell briefed that the flow meters were being relocated to areas in the NW & NE part of the city to locate where storm water is getting into the sanitary sewer system.

Park, Rec & Wellness Director Jeremy Strub briefed that the Pool is scheduled to open this week and there was a break in at the Park Maintenance shed, nothing was stolen. .

City Manager Dean Hilgerson briefed on the IAMU Safety Program that would provide safety training classes, but membership was about \$1,100.00 per month; the Wellness Center HVAC system issues. That the City received a refund of \$2,400.00 by reclassifying some equipment on the City's insurance policy. That the results of the Low to Moderate Income survey were not official yet, but of the 440 surveys sent out the City had 57% meeting the LMI threshold.

Moved by: Rausch
To approve the Poppy Proclamation.
Yes: 4
The Mayor declared the motion carried.

Seconded by: Lydon
No: 0 Absent: 1

Moved by: Lydon
To approve Change order #2 – increase \$16,242.08 - 1st Ave NW & 2nd St NW Storm Sewer Improvements Project. – Skyline Construction Inc.
Yes: 4
The Mayor declared the motion carried.

Seconded by: Decker
No: 0 Absent: 1

Moved by: Lydon
To approve Partial Pay Estimate #3 – for \$47,819.03 - 1st Ave NW & 2nd St NW Storm Sewer Improvements Project. – Skyline Construction Inc.
Yes: 4
The Mayor declared the motion carried.

Seconded by: Decker
No: 0 Absent: 1

Moved by: Rausch
To agree to the resolution accepting the 1st Ave NW & 2nd St NW Storm Sewer Improvements Project.
Yes: Hatlan, Rausch, Decker, Lydon
The Mayor declared the resolution approved and the Clerk assigned number 3317 to the resolution.

Seconded by: Lydon
No: 0 Absent: Ellingson

The Council discussed the status of the application process to fill the vacancy in the Police Department.
No Action Taken.

The Council discussed repairs to several parking lots in the downtown area and wanted more information for the June 4th meeting.
No Action Taken.

The Council discussed a Clinton Street lot for potential parking, but wanted to wait to see what Good Sam Center was planning for the adjoining property, but there wasn't a timeline.
No Action Taken.

The Council discussed core sampling by River City Paving on areas on 1st Ave NW and no charge to the City.
No Action Taken.

The Council discussed the downtown street lighting and wanted to get cost estimates comparing using the existing poles versus new decorative poles and will discuss this further at the June 4th meeting.
No Action Taken.

Moved by: Rausch
To appoint Skip Loebig to the Airport Board with the term expiring June 22, 2022.
Yes: 4
The Mayor declared the motion carried.

Seconded by: Lydon
No: 0 Absent: 1

The Council discussed the spring water that was leaking at the intersection of 1st Ave SW and Spring Ave and the need for an additional storm sewer intake in the area.
No Action Taken.

Moved by: Hatlan
To approve the WW Homestead Dairy – Wastewater Treatment Agreement for the period of July 1, 2018 to June 30, 2019.
Yes: 4
The Mayor declared the motion carried.

Seconded by: Rausch

No: 0

Absent: 1

Moved by: Rausch
To agree to the resolution approving the Sewer Loan and Disbursement Agreement in the amount not to exceed \$658,000.00 for improvements to the sanitary sewer system.
Yes: Hatlan, Rausch, Decker, Lydon
The Mayor declared the resolution approved and the clerk assigned number 3318 to the resolution.

Seconded by: Lydon

No: 0

Absent: Ellingson

Moved by: Lydon
To approve the 3rd and final reading of an ordinance amending the Code of Ordinances of the City of Waukon, Iowa 1998, by increasing wastewater utility service charges.
Yes: Hatlan, Rausch, Decker, Lydon
The Mayor declared the ordinance adopted and the Clerk assigned number 773 to the ordinance.

Seconded by: Decker

No: 0

Absent: Ellingson

Water/Sewer Superintendent Robert Campbell briefed the Council on several fire hydrants and valves that would need to be replaced prior to the 2019 IDOT resurfacing project and would have more information for the June 4th meeting. There was a lengthy discussion regarding property owners that may want to replace old water or sewer lines prior to the street resurfacing project.
No Action Taken.

The Council discussed replacing street signs that to come into compliance, intersection signs in the 25 MPH and under speed zones had to be 6 inches tall and speed zones over 25 MPH had to be 9 inches tall. The estimate for the 363 signs was about \$10,431.
No Action Taken.

City Manager Dean Hilgerson discussed the quote from Brink's Painting of \$2,485.00 to wash and paint the ceiling, railing and door for the north entrance to City Hall.

Moved by: Lydon
To accept the quote from Brink's Painting.

Seconded by: Decker

Yes: 4

No: 0

Absent: 1

The Mayor declared the motion carried.

The Council discussed the Plaza project with local cost estimates of \$80,000.00 with discussion on different sources of funding.

Moved by: Rausch
To move forward with the project.

Seconded by: Hatlan

Yes: 4

No: 0

Absent: 1

The Mayor declared the motion carried.

Moved by: Hatlan
To approve the 1st reading of the Ordinance amending the Code of Ordinances to permit leaves to be deposited on public streets at designated times.
Yes: Hatlan, Rausch, Decker, Lydon
The Mayor declared the motion carried.

Seconded by: Lydon

No: 0

Absent: Ellingson

Moved by: Rausch
To approve the variance request for Justin Sweeney for the former IDOT property.

Seconded by: Decker

Yes: 4

No: 0

Absent: 1

The Mayor declared the motion carried.

Moved by: Decker
To agree to the resolution finally approving and accepting JJ Sweeney Properties Subdivision plat.
Yes: Rausch, Decker, Lydon, Hatlan
The Mayor declared the resolution approved and the Clerk assigned number 3319 to the resolution.

Seconded by: Lydon

No: 0

Absent: Ellingson

City Attorney James Garrett briefed the Council on the property 808 Allamakee St and that it is a county island within the City limits and the owner had talked about voluntary annexation but hadn't done the paperwork. There was discussion on the different processes between voluntary and involuntary annexation.

Moved by: Hatlan
To start the involuntary annexation process if there is no contact with the property owner.

Seconded by: Rausch

Yes: 4

No: 0

Absent: 1

The Mayor declared the motion carried.

Moved by: Hatlan
To agree to the resolution to transfer \$21,219.77 from the 2016 Capital Improvements Fund to the Storm Sewer Improvement Fund; and close out the 2016 Capital Improvements fund.
Yes: Hatlan, Rausch, Decker, Lydon
The Mayor declared the resolution approved and the Clerk assigned number 3320 to the resolution.

Seconded by: Rausch

No: 0

Absent: Ellingson

The council discussed the process for reviewing applications when received for the Water/Sewer Superintendent and City Clerk position.
No Action Taken.

Mayor Pat Stone discussed the need for a new Police Facility and several options.

Moved by: Lydon

Seconded by: Hatlan

To have the City Manager get a cost comparison of a new Police Facility or remodeling the WEDC/Chamber Office into a Police Facility.

Yes: 4

No: 0

Absent: 1

The Mayor declared the motion carried.

Moved by: Hatlan

Seconded by: Lydon

To get quotes for tuck point areas of the City Hall.

Yes: 4

No: 0

Absent: 1

The Mayor declared the motion carried.

Councilmember Ellingson arrives.

Councilmember Decker gave an update on readings regarding the noise from Aveka and stated that the current readings were lower than what was detected at several other locations around the City. There was discussion about a new three stage wet scrubber that was being ordered and would replace the existing bag house.

No Action Taken.

The Council discussed complaints of fireworks being set off within the City limits and the City Code has it as being illegal to use.

No Action Taken.

The Mayor discussed getting musicians to perform in the downtown area.

No Action Taken.

Under Other Matters: Councilmember Lydon mentioned the idea of a Spring yard waste pick-up and alternate side street parking during the winter months. Councilmember Rausch discussed an upcoming meeting on high speed internet.

Moved by: Lydon

Seconded by: Hatlan

To Adjourn.

Yes: 5

No: 0

The Mayor declared the motion carried.

Allen D. Lyon
City Clerk