

The Waukon City Council met in regular session via an electronic meeting on May 4, 2020 at 7:00 o'clock P.M. in the council room of City Hall, 101 Allamakee Street, and via Zoom technology. Mayor Pat Stone presided (via Zoom). The Governor of Iowa declared a public emergency because of the COVID-19 pandemic. It has been determined that if an in-person meeting is impossible or impractical, per Iowa Code Section 21.8, we are permitted to conduct a meeting by electronic means. Council members present: John Lydon (in person), Gayle Decker (via Zoom), Ben Rausch (via Zoom), John Ellingson (via Zoom), and Arvid Hatlan (via Zoom). Council members absent: None. Others present: Police Chief Paul Wagner (in person); The following individuals in person: Water & Sewer Superintendent Jim Cooper; and Street Superintendent Keith Burrett. The following individuals via Zoom: City Manager Gary Boden; Park, Recreation and Wellness Director Jeremy Strub; Library Director Cate St. Clair; City Attorney Jim Garrett; WEDC- Ardie Kuhse; Fehr Graham- Lyle TeKippe; Veterans Memorial Hospital- Dennis Lyons, Board Member; Allamakee County Economic Development and Tourism- Val Reinke; The Standard- Joe Moses; and citizens.

The Mayor called the meeting to order.

Moved by: Ellingson Seconded by: Lydon

To approve the consent agenda.

Agenda

Minutes of April 20, 2020 regular session.

Approval of Class C Liquor License (LC) (Commercial) with Catering Privilege, Outdoor Service, and Sunday Sales for Green Valley Getaway LLC dba Green Valley Getaway, 78 16th Ave NW.

Resolution- Agreeing to transfer \$59,000.00 from the Sewer Fund to the Sewer Operation Maintenance Fund for cost of new Hidden Creek Estates Lift Station. The Clerk assigned number 3567 to the resolution.

Resolution- Agreeing to transfer \$30,000.00 from the Street Improvement Fund and \$33,400.00 from the General Fund to the Capital Equipment Fund. The Clerk assigned number 3568 to the resolution.

Resolution- Agreeing to transfer \$5,382.45 from the Wellness Center Operating Fund to the General Fund for the Wellness Center employee share- reimbursement for April, 2020 payroll salaries. The Clerk assigned number 3569 to the resolution.

Resolution- Agreeing to transfer \$24,169.20 from the Sewer Revenue Fund to the Sewer Revenue Bond Sinking Fund for the principal/interest payment on the Sewer Revenue Bond, Series 2019. The Clerk assigned number 3570 to the resolution.

Resolution- Agreeing to transfer \$230,078.75 from the TIF Fund to the Debt Service Fund for the principal/interest payments due June 1, 2020 on the General Obligation Bonds. The Clerk assigned number 3571 to the resolution.

Resolution- Agreeing to transfer \$5,500.00 from the General Fund to the Ambulance Trust Fund. The Clerk assigned number 3572 to the resolution.

Payment of Claims

A-OK Well Services, LLC	Plaza Project	84.42
Alliant Energy	Electricity	17,058.22
Ashbacher's Building Supplies	Salt Shed - Materials/Labor	3,862.68
Black Hills Energy	Services	1,250.54
Blake Escavating	Labor - water main	500.00
Bruening Rock Products	Rock - water main	146.31
Campbell, Robert	Consultation	250.00
Carquest Waukon	Parts	181.56
City Laundering Company	Uniforms	774.14
City of Waukon	Ambulance - appropriation	5,500.00
Continental Research Corporation	Disinfectant	231.25
Culligan Water Conditioning	Services	55.25
Elwood, Darrek	IPERS reimbursement	1,036.32
Group Services	Self Claims Fund	1,046.46
Hawkins, Inc.	Vacuum Regulator	1,496.31
Iowa Dept. of Transportation	Asphalt Oil	600.00
Iowa One Call	Locating Services	50.40
Jim's Full Service	Fuel	1,465.10
LaCrosse Sign Company, Inc.	Plaza Project	1,053.49
Leiran Auto Repair, LLC	Parts / Labor	209.22
Martin Gardner Architecture	Engineering / PD	882.00
Midwest Concrete Inc.	Street Curb	71,780.76
Municipal Supply, Inc.	Water Meter Parts	250.75
Ness Pumping	Airport services	50.00
Northeast Iowa Telephone	Internet	59.95
Quillin's Food Ranch	Shipping / Supplies	176.01
River City Paving	Asphalt	976.35

Sun Life Financial	Insurance -- May 2020	198.00
TestAmerica Laboratories, Inc.	Testing	1,402.20
Tri-State Doors LLC	Transmitters	140.00
UMB Bank NA	Principal / Interest GO Bond	113,793.75
UMB Bank NA	Principal / Interest GO Bonds	256,842.50
Waukon Trees Forever	Contribution	2,000.00
Waukon Wellness Center	Senior Citizens Contribution	7,000.00
Wright Way Computers	Service - IT / Computers	569.08
Regular Payroll	April 5 - April 18, 2020	34,897.17
EFTPS	Federal W/H	3,392.28
EFTPS	SS/Medicare W/H	7,491.18
Iowa Dept. of Natural Resources	Permit Fee	85.00
Town & Country Sanitation	Garbage Services	18,038.25
Waukon Postmaster	Postage	161.03
Wapasha Construction Co., Inc.	WWTP -- Payment 11	289,931.45
Wellness Claims:		
Alliant Energy	Electricity	2,967.87
Black Hills Energy	Gas	1,757.82
Casper Plumbing & Heating	Repair	335.00
Century Link	Phone	316.45
City of Waukon	Insurance Reimbursement	5,334.00
Fareway	Supplies / Concessions	295.58
Fastenal	Janitorial Supplies	127.44
Kelly Concrete	Sidewalk Repair	879.00
Multiline Long Distance	Telephone	13.91
News Publishing Co., Inc.	Advertising	151.50
Park/Rec - Pool Claims:		
Alliant Energy	Electricity	727.17
Black Hills Energy	Gas	63.55
Bodensteiner Implements	Supplies	125.89
Bruening Rock Products	Rock	105.84
Carrico Aquatic Resource	Supplies	2,175.00
Century Link	Telephone	36.99
Cullingham Hardware	Supplies	60.46
Ken Kerr	Electrical	959.20
Kurth Plumbing & Heating	Repairs	515.30
News Publishing Co., Inc.	Advertising	161.60
Strub, Jeremy	Telephone	270.00
US Cellular	Telephone	139.85
Village Farm & Home	Supplies	48.21
West Side Lumber	Plywood	52.00
		864,589.01
General:		69,607.15
Library:		3,030.02
RUT:		15,869.40
Employee Ben:		2,301.95
Street:		71,780.76
Hotel / Motel:		1,137.91
Capital Equip:		569.08
Sewer Plant:		289,931.45
Wellness:		12,178.57
Water:		15,431.38
Sewer:		11,068.63
T&A Self Ins.		1,046.46
Debt Service:		<u>370,636.25</u>
TOTAL:		864,589.01

Yes: Lydon, Hatlan, Ellingson, Rausch, Decker  
The Mayor declared the motion carried.

No: 0

Under Public Comments: See further in the meeting.

Under Department Reports:

Police Chief, Paul Wagner, briefed that the Police Department has been accepted for a grant that replaces the STEP grant. The amount of the grant increased from \$4,200 to \$8,000. He provided bid information for the authorized purchase of a police vehicle. The bids included Torkelson Motors (approved), Dodge Durango, in the amount of \$28,562; RW Pladsen, Chevy Tahoe, in the amount of \$34,646.49.

Park, Recreation and Wellness Director, Jeremy Strub, briefed that all Park employees will be back to work this week. They are waiting on guidance from the Governor to decide if the Wellness Center will open May 16<sup>th</sup>. There will be several changes when they do decide to open. He's had meetings with the Iowa/Minnesota Park & Recreation Association. They discussed summer recreation activities and swimming pools. The majority of the communities are in a "wait and see" mode. He said we will not make the mark to open the pool Memorial Day weekend due to the timing and necessary preparation of the pool. The Park, Recreation and Wellness Board are watching and waiting for information on guidelines coming. He offered listening to input from the Council and the Mayor. Decker questioned the liability issue if they open up. Ellingson felt the important issue was what the State guidelines and recommendations would be. Boden mentioned if it would be cost effective if it goes past mid-June. The next Park, Recreation and Wellness Board meeting is the third week in May. Ellingson requested the Clerk to place this item on the agenda for the May 18<sup>th</sup> meeting.



Under public comments: Val Reinke, Allamakee County Economic Development and Tourism, addressed some questions regarding the Northeast Iowa Regional Housing Trust Fund- demolition/redevelopment program.

Moved by: Lydon

Seconded by: Ellingson

To enter into closed session per Iowa Code Chapter 21.5 (1)(j) to discuss the purchase or sale of particular real estate only where premature disclosure could be reasonably expected to increase the price the governmental body would have to pay for that property or reduce the price the governmental body would receive for that property. (3 items)

To enter into closed session for a strategy meeting regarding employee union contract negotiations- exempt from Iowa open meetings law by Iowa Code Chapter 20.17 (3).

Yes: Rausch, Decker, Lydon, Ellingson, Hatlan

No: 0

The Mayor declared the motion carried.

Moved by: Rausch

Seconded by: Ellingson

To enter into open session.

Yes: Rausch, Decker, Lydon, Ellingson, Hatlan

No: 0

The Mayor declared the motion carried.

No action following closed session.

Moved by: Hatlan

Seconded by: Lydon

To adjourn.

Yes: 5

No: 0

The Mayor declared the motion carried.

Lana D. Snitker  
City Clerk