

The Waukon City Council met in regular session on November 18, 2019 at 7:00 o'clock P.M. in the council room of City Hall, 101 Allamakee Street, with Mayor Pat Stone presiding. Council members present: John Ellingson, Gayle Decker, Arvid Hatlan, and John Lydon. Council members absent: Ben Rausch. Others present: City Manager Gary Boden; Police Chief Paul Wagner; Park, Recreation and Wellness Director Jeremy Strub; Street Superintendent Keith Burrett; Water & Sewer Superintendent Jim Cooper; City Attorney Jim Garrett; WEDC- Ardie Kuhse; Fehr Graham- Lyle TeKippe; The Standard- Joe Moses; Piper Jaffray & Co.- Travis Squires (via phone); Managing Partner for Group Services- Ranae Warren; Troy Gress; Jessica Brown; and citizens.

The Mayor called the meeting to order. The Mayor requested that an invoice from Prime Electric for the Tennis Courts project in the amount of \$27,565.25 be added to the consent agenda.

Moved by: Hatlan

Seconded by: Lydon

To approve the consent agenda.

Agenda

Resolution- Agreeing to transfer \$3,897.25 from the Sewer Utility Fund to Sewer Plant Improvement Fund for project costs. The Clerk assigned number 3513 to the resolution.

Resolution- Authorizing internal advance to tax increment Subfund in an amount not to exceed \$1,120 for the payment of additional Administrative Costs incurred during October, 2019. The Clerk assigned number 3514 to the resolution.

Minutes of November 4, 2019 regular session.

In order to meet the requirements for the Iowa Code, a statement from the Council is necessary in order to contribute to the Brent Johnson family that states how the Council feels this meets public purpose. The statement was not received at the time minutes were sent to publication.

Approval of City Clerk/Treasurer Reports- October 2019.

Payment of Claims

| | | |
|---|--------------------------------------|-----------|
| AFLAC | insurance | 259.00 |
| Allamakee Clayton Electric Coop | services | 81.25 |
| Allamakee Clayton Electric Coop | princ.-Fire Station Loan | 3,000.00 |
| Allamakee Clayton Electric Coop | princ.-Fire Station Loan | 2,666.67 |
| Allamakee Recorder | services | 39.00 |
| Benjegerdes Machine, Inc. | services | 291.28 |
| Blue Cross Blue Shield | insurance | 15,869.99 |
| Bruening Rock Products Inc. | materials-West Ave Leak | 169.17 |
| Century Link | services-long distance | 61.58 |
| Century Link | services | 527.60 |
| Compass Minerals America Inc. | supplies | 4,028.13 |
| Driveway Specialist | airport ramp | 26,133.60 |
| Fehr Graham Engineering & Environmental | services-WWTP Improv | 3,897.25 |
| Fehr Graham Engineering & Environmental | services-Plaza Redesign/Construction | 458.10 |
| First Supply LLC | supplies | 372.99 |
| Galls, LLC | supplies | 75.69 |
| Graphics, Inc. | business cards | 30.00 |
| Group Services, Inc. | self-fund request | 229.10 |
| Hill's Plumbing & Heating | services | 267.00 |
| Iroc Web Design Services | services | 90.00 |
| JaDece's Inc. | copies | 33.63 |
| James Garrett Law Office | legal fees | 3,652.33 |
| Jim's Full Service | fuel | 1,856.00 |
| Jim's Full Service | fuel-Ambulance | 268.00 |
| Kelly Concrete | street/storm sewer patch | 1,414.00 |
| Ken Kerr Electric | services | 65.00 |
| Keystone Laboratories, Inc. | samples | 64.00 |
| Kwik Trip Inc. | fuel | 1,556.13 |
| Midwest Patch/Hi-Viz Safety | supplies | 1,208.00 |
| Mulgrew Oil & Propane | fuel | 607.89 |
| Municipal Supply, Inc. | supplies | 16.00 |
| NEIA Pumping Service, Inc. | hauling | 3,856.82 |
| Ness Pumping | pump lift stations | 800.00 |
| News Publishing Co., Inc. | services | 1,008.53 |
| NSI Lab Solutions | supplies | 364.00 |
| Palmer Repair Inc. | parts | 4,577.76 |
| R/T Seamless Gutters | gutter/downspout repairs | 1,886.00 |
| Ricoh USA, Inc. | copies | 19.47 |
| Sportsmen's Unlimited | equipment | 340.00 |
| Star Equipment, LTD | parts | 79.74 |
| Storey Kenworthy/Matt Parrott | supplies | 576.27 |
| Tactical Solutions | radar certifications | 160.00 |
| US Cellular | services | 690.27 |
| Village Farm & Home | parts/supplies | 1,334.65 |
| Zarnoth Brush Works, Inc. | brooms | 576.00 |
| Karen Mahr | deposit refund | 150.00 |

| | | |
|---------------------------|-------------------------------|-----------|
| Kent Stock | deposit refund | 150.00 |
| Freedom Bank | princ/int.-Gundersen Clinic | 4,550.00 |
| Waukon State Bank | princ/int.-Gundersen Clinic | 4,550.00 |
| Regular Payroll | Oct 20, 2019-Nov 2, 2019 | 41,505.22 |
| Wildwood Lodge-Clive | lodging | 72.80 |
| IPERS | withholding | 4,489.74 |
| IPERS | withholding | 11,096.47 |
| Treasurer – State of Iowa | state withholding | 4,594.00 |
| EFTPS | federal withholding | 4,059.42 |
| EFTPS | soc.sec./medicare withholding | 8,760.18 |
| Amazon | battery backups | 778.31 |
| Wildwood Lodge-Clive | lodging | 291.20 |

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|--------------------|-----------|-------------------|-----------|------------------|----------|
| Fund Totals | | | | | |
| General: | 70,938.46 | Library: | 7,129.28 | Adm. Costs: | 1,120.00 |
| RUT: | 28,432.33 | Spec.Rev.Empl: | 13,843.66 | Debt Service: | 5,666.67 |
| Water: | 16,565.36 | T&A Ins. Fund: | 229.10 | Gundersen Debt: | 9,100.00 |
| Sewer: | 10,851.02 | Hotel/Motel Econ: | 458.10 | Sewer Plant Imp: | 3,897.25 |
| | | City Hall Improv: | 1,886.00 | Storm Sewer Imp: | 488.00 |

Yes: Lydon, Hatlan, Ellingson, Decker Absent: Rausch No: 0
The Mayor declared the motion carried.

Under Public Comments: Ardie Kuhse, WEDC, commented that the Christmas Fantasy was finishing up and it was a success. She also commented that she has contacted Iowa Works to assist with dislocated employees at the Mayo Clinic. There will be a worker information meeting Tuesday of this week.

Under Departmental Reports:

Police Chief, Paul Wagner, briefed that the Assistant Police Chief, Luke Inglett, is attending background investigation school.

Street Superintendent, Keith Burrett, briefed that Christmas lights will be up next week, in time for the Holiday Parade on Monday, December 2nd. His department will also be putting snow fence up next week as well.

Water & Sewer Superintendent, Jim Cooper, briefed that his department handled a water main break on West Street and sends a shout out for a job well done! There have been some complaints on the snow piling up on the Kwik Star side of the plaza. There is nowhere to put the snow from the new sidewalk located there. Cooper suggested going behind Bob Irons rental house in order to replace a sewer line at that location. It will keep from having to dig up a lot of street. He also gave a brief update on the Wastewater Treatment Plant Project.

Park, Recreation & Wellness Director, Jeremy Strub, briefed that with the cool down in weather, business at the Wellness Center has increased. He expects this to continue through March. After meeting with Library Director, Cate St. Clair, he briefed that the Park & Recreation Department will take over the clearing of snow at the library. This will be addressed with the budget process. The Turkey Trot will take place again this year on Thanksgiving morning.

Mayor, Pat Stone, briefed that he recently attended a WEDC and Fire Board meeting.

City Council Member, Arvid Hatlan, briefed that he had received compliments of the job the Street Department did clearing the new sidewalk by the fire station.

Moved by: Lydon Seconded by: Decker
To approve the first reading of the ordinance amending the Code of Ordinances of the City of Waukon, Iowa, 1998, by classifying a dead or dying tree located on private property as a nuisance, providing for the scope of abatement required, and designating the Zoning Administrator as an authorized officer to enforce nuisance abatement requirements.

Yes: Decker, Lydon, Ellingson, Hatlan Absent: Rausch No: 0
The Mayor declared the motion carried.

Moved by: Lydon Seconded by: Hatlan
To agree to the resolution dedicating a moment of silence for Brent Johnson.

Yes: Ellingson, Hatlan, Decker, Lydon Absent: Rausch No: 0
The Mayor declared the resolution approved and the Clerk assigned number 3515 to the resolution.

Moved by: Ellingson Seconded by: Lydon
To agree to the resolution to compile ordinances as a supplement to the Code of Ordinances of the City of Waukon, Iowa, 1998 (#786-#796).

Yes: Hatlan, Decker, Lydon, Ellingson Absent: Rausch No: 0
The Mayor declared the resolution approved and the Clerk assigned number 3516 to the resolution.

Moved by: Decker Seconded by: Lydon
To agree to the resolution appropriating funds for tax rebate for the 2018, 2019, 2020, and 2021 fiscal years (Second Innovative Ag Development Agreement) in the amount of \$11,133.80 and an amount not to exceed \$11,000.

Yes: Decker, Lydon, Ellingson, Hatlan Absent: Rausch No: 0
The Mayor declared the resolution approved and the Clerk assigned number 3517 to the resolution.

Moved by: Decker Seconded by: Lydon
To approve Pay Application # 6 in the amount of \$269,802.86 – Wastewater Treatment Plant Improvements Project
– Wapasha Construction Co., Inc.

Yes: 4 Absent: 1 No: 0
The Mayor declared the motion carried.

Moved by: Ellingson Seconded by: Lydon
To approve Change Order # 1 in the amount of \$13,500- Tennis Courts Project- Skyline Construction, Inc.

Yes: 4 Absent: 1 No: 0
The Mayor declared the motion carried.

Moved by: Lydon Seconded by: Decker
To approve Pay Application # 2 in the amount of \$48,245.58- Tennis Courts Project- Skyline Construction, Inc.

Yes: 4 Absent: 1 No: 0
The Mayor declared the motion carried.

Moved by: Lydon Seconded by: Ellingson
To approve the service portion of payment for the computer system network project (time and material).

Yes: 4 Absent: 1 No: 0
The Mayor declared the motion carried.

Moved by: Ellingson Seconded by: Lydon
To approve the Urban Renewal (TIF) Report for the FYE June 30, 2019.

Yes: 4 Absent: 1 No: 0
The Mayor declared the motion carried.

The City Clerk announced City Hall will be closed Friday, November 29, 2019.

The Mayor announced a correction to Harvey Estebo’s term expiration date. He was appointed to the Planning & Zoning Commission at the previous council meeting. His term will expire September 21, 2024.

Moved by: Ellingson Seconded by: Decker
To accept the correction.

Yes: 4 Absent: 1 No: 0
The Mayor declared the motion carried.

Moved by: Ellingson Seconded by: Hatlan
To adjourn.

Yes: 4 Absent: 1 No: 0
The Mayor declared the motion carried.

Lana D. Snitker
City Clerk