

COUNCIL ROOM-----Nov 5, 2018

The Waukon City Council met in regular session on Nov 5, 2018 at 7:00 o'clock P.M. in the council room of City Hall, 101 Allamakee Street, with Mayor Pat Stone presiding. Council members present: John Ellingson, Gayle Decker, John Lydon, Ben Rausch (arriving late), and Arvid Hatlan (arriving late). Council members absent: None. Others present: City Manager Dean Hilgerson; Police Chief Phil Young; Assistant Police Chief Paul Wagner; Park, Recreation & Wellness Director Jeremy Strub; Street Superintendent Keith Burrett; Water & Sewer Superintendent Jim Cooper; Assistant City Attorney Nicole Winke Gentes; WEDC- Ardie Kuhse; Fehr Graham- Lyle TeKippe & Lucas Elsbernd; Walk-On Waukon group- Brooke Troendle; The Standard- Joe Moses; Lyle Bodensteiner-Landlord; and citizens.

The Mayor called the meeting to order. The Mayor requested that under consent agenda, licenses- approval of ownership update for David A. Bell d/b/a Gus & Tony's Pizza & Steak House be added to the agenda, and under regular business number 15a, Menards, and number 15b, gophers at the airport, be added to the agenda.

Moved by: Lydon

Seconded by: Decker

To approve the consent agenda.

Agenda

Minutes of Oct 15, 2018 regular session.

Approval of ownership update for David A. Bell d/b/a Gus & Tony's Pizza & Steak House, 508 West Main Street.

Payment of Claims

AECOM Technical Services, Inc.	services	10,402.48
Allamakee County Sheriff	answering services	750.00
American Legion Post 62	flags	475.00
Anderson Law Firm	legal fees	630.00
AT & T	services	43.48
Bankers Trust Company	int./fees-GO Bond	19,173.75
Bankers Trust Company	int./fees-GO Bond	18,782.50
Bankers Trust Company	int./fees-GO Bond	14,958.75
Bieber Insurance & Real Estate	additional premium	325.00
Black Hills Energy	services	1,139.06
Brown Supply Co.	parts	555.00
Carquest Auto Parts	parts	382.03
Carquest Auto Parts	parts-Ambulance	73.50
City Laundering Co.	services	1,091.25
Clark Tire Pros	services	464.61
Compass Minerals	supplies	4,836.37
Culligan Water Conditioning	services	35.00
Dean's Plumbing & Heating	repairs at street shop	114.31
Galls, LLC	supplies	135.18
Group Services, Inc.	adm. fees	306.45
Group Services, Inc.	self-fund request	8.55
Hausladen's Auto Supply	part	1.25
Hawkins, Inc.	supplies	1,845.90
Iowa Law Enforcement Academy	evaluation	150.00
Iowa League of Cities	registration	90.00
Jim's Full Service	fuel	1,451.43
Ken Kerr Electric	services	294.52
Keystone Laboratories, Inc.	samples	64.00
Kris Krueger Plbg LLC	services	3,709.84
LnM Truck & Trailer Repair, LLC	parts	79.65
Midwest Patch/Hi-Viz Safety	signs	1,260.00
Northeast Iowa Telephone Company	services	59.95
Panther Uniforms, Inc.	supplies	612.89
Quillin's Food Ranch	UPS charges/supplies	162.24
Reggies Auto Body	services	200.00
River City Paving	street patching	20,850.00
Snitker Lawn & Tree Service	tree removal	3,200.00
Lana Snitker	reimbursement	77.87
TestAmerica Laboratories	samples	973.00
Tri State Doors LLC	repairs	375.00
Truck Country of Iowa	parts	137.64
Union Security Insurance Company	insurance	216.00
Veterans Memorial Hospital	lab work	215.00
Waukon Postmaster	first class presort fee	225.00
Waukon Tire Center Inc.	services-Ambulance	60.00
Zarnoth Brush Works, Inc.	brooms	572.00
Blue Cross Blue Shield	insurance	17,766.85
Coady Heiderscheit	reimbursement	18.00
Country Inn & Suites	lodging	237.44
EFTPS	withholding	4,401.14
EFTPS	withholding	8,363.14
EFTPS	withholding	4,138.82
EFTPS	withholding	8,199.82
Jim Cooper	reimbursement	136.20
Laurie Hatlan	reissue of lost check	127.54
Mark Benda	reimbursement	4.99

Regular Payroll	Oct 7, 2018 – Oct 20, 2018	37,735.27
River City Paving	pay est. #1-1 Ave NW resurfacing	40,195.96
Ryan & Jessica Jones	renters deposit refund	150.00
Town & Country Sanitation	services	17,752.75
Treasurer – State of Iowa	sales tax	2,512.00
Treasurer – State of Iowa	water excise tax	1,594.00
Troy Werger	renters deposit refund	150.00
Tyler Thesing	reimbursement	74.26
Waukon Postmaster	stamps	100.00
Waukon Postmaster	postage	158.48

Fund Totals

General:	49,004.53	Library:	6,755.26	Street Improv:	71,448.44
RUT:	29,003.92	Wellness Center:	7,922.56	Debt Service:	51,665.00
Water:	18,060.01	Spec.Rev.Empl:	9,132.07	T&A Ins Fund:	8.55
Sewer:	12,381.77				

Yes: Lydon, Hatlan, Ellingson, Rausch, Decker
The Mayor declared the motion carried. No: 0

Under Public Comments: There were no public comments.

Under Departmental Reports:

Street Superintendent, Keith Burrett, briefed that all core outs are black topped and they are getting equipment tuned up for winter.

Water & Sewer Superintendent, Jim Cooper, briefed that a fire hydrant was replaced on Allamakee Street; Coady Heiderscheit accepted a position in Lansing-he's a valued employee and will be missed; had DNR inspection with 3 violations, all have been cleared up. There's a plan moving forward, when doing monthly reports Jim will assure we are in compliance; new Sure Jet will be delivered in December.

Park, Recreation & Wellness Director, Jeremy Strub, briefed the park, pool, campground and complex are all winterized. Park and Wellness Center Board are ready to take over snow removal of sidewalks.

City Manager, Dean Hilgerson, briefed that the abstract for the Hawkins' property the City is purchasing at the Waste Water Treatment Plant site is complete. We will wait for City Attorney title opinion in order to close on the property.; Requests For Proposals have been sent for research/budget numbers for a new police station.; Our Water Resource Restoration Sponsored Project application is being recommended for funding.; Adjoining property owners have shown concern over vacating the alley off of 7th Ave NE.

Moved by: Decker Seconded by: Lydon
To agree to the resolution ordering the preparations of detailed plans, specifications, notice of hearing, notice to bidders and form of contract for the Wastewater Treatment Plant.
Yes: Rausch, Decker, Lydon, Ellingson, Hatlan No: 0
The Mayor declared the resolution approved and the Clerk assigned number 3372 to the resolution.

Lucas Elsbernd presented the Wastewater Treatment Plant plans to the council. He had met with Dean and Jim Cooper twice to review them. There were no significant changes since sending the plans to the DNR for approval. No action taken.

Moved by: Rausch Seconded by: Hatlan
To agree to the resolution to finally approving detailed plans, specifications, notice of hearing, notice to bidders and form of contract for the Wastewater Treatment Plant.
Yes: Lydon, Ellingson, Hatlan, Rausch, Decker No: 0
The Mayor declared the resolution approved and the Clerk assigned number 3373 to the resolution.

Moved by: Rausch Seconded by: Lydon
To set the public hearing date of December 17, 2018 at 7:00 PM to review an application for a State Revolving Fund (SRF) loan and to make available to the public the contents of an environmental information document and the City's project plan.
Yes: 5 No: 0
The Mayor declared the motion carried.

Moved by: Lydon Seconded by: Decker
To agree to the resolution to transfer \$19,000 from the General Fund (property taxes) to the Library Fund for library expenses.
Yes: Hatlan, Rausch, Decker, Lydon, Ellingson No: 0
The Mayor declared the resolution approved and the Clerk assigned number 3374 to the resolution.

Moved by: Hatlan Seconded by: Rausch
To agree to the resolution to transfer \$30,930 from the TIF Fund to the Debt Service Fund for the interest payments due December 1, 2018 on the General Obligation Bonds.
Yes: Rausch, Decker, Lydon, Ellingson, Hatlan No: 0
The Mayor declared the resolution approved and the Clerk assigned number 3375 to the resolution.

Tom Duvel was not present at the Council meeting. A summary of his concerns was reviewed by Council members.
Moved by: Ellingson Seconded by: Lydon
To take no action.
Yes: 5 No: 0
The Mayor declared the motion carried.

Moved by: Decker Seconded by: Lydon
To waive penalty and collect payment due for last quarter of 2017 and first quarter of 2018 for a combined total of \$293.90 from Lyle Bodensteiner, landlord to pay on delinquent utility account #2-823000-01.
Yes: 5 No: 0
The Mayor declared the motion carried.

Moved by: Rausch Seconded by: Lydon
To approve the application for property tax exemption for urban revitalization program for Dwight and Danette Jones at 307 2nd St NE.
Yes: 5 No: 0
The Mayor declared the motion carried.

Planning & Zoning appointments were discussed. Individuals previously recommended were not interested. There are currently three vacancies of a seven member board. Other names were discussed and will be contacted.
Moved by: Rausch Seconded by: Lydon
To present a resolution at next council meeting to change the number of members on Planning & Zoning to five members.
Yes: 5 No: 0
The Mayor declared the motion carried.

There was discussion regarding the pre-construction agreement for the 2019 DOT street project.
Moved by: Rausch Seconded by: Lydon
To approve the pre-construction agreement for the 2019 DOT street project.
Yes: 5 No: 0
The Mayor declared the motion carried.

There was discussion regarding the removal and disposal of trees during the 2019 DOT street/sidewalk project. Contract provision states that trees are property of the contractor; will leave as is per contract.
No action taken.

Dean Hilgerson, City Manager, asked the council to reconsider East Main street light circuitry.
Moved by: Lydon Seconded by: Decker
To bore the street light circuitry on East Main rather than replace sidewalk.
Yes: 5 No: 0
The Mayor declared the motion carried.

There was lengthy discussion regarding the Fehr Graham proposal to engineer a sidewalk improvement project at 7th Avenue SE & 4th Street SE. Other locations/options were considered. The Mayor suggested developing a plan to do an improvement project over time.
No action taken.

Nine bids were received for the Waukon City Park tree removal.
Moved by: Rausch Seconded by: Hatlan
To approve Hangartner Tree Service (low) bid of \$11,490 to remove trees in the park.
Yes: 5 No: 0
The Mayor declared the motion carried.

The Mayor asked for a motion with a second, followed by a roll call vote to support an invitation to Menards from the Waukon Council. Motion was received with a second. Roll call vote was started, it was mentioned that Menards was an item added to the agenda and no action should be taken unless it was a posted agenda item. The motion died. Discussion was not called for, votes were not counted. Decker voiced his approval that the Mayor write a letter. There was no resistance to supporting Menards.
No action taken.

There was discussion regarding gophers at the airport.
No action taken.

Moved by: Lydon Seconded by: Rausch
To approve the 5k "Turkey Trot", November 22, 2018, 8:30 AM – 12:00 noon.
Yes: 5 No: 0
The Mayor declared the motion carried.

Moved by: Lydon Seconded by: Rausch
To approve sending the City Clerk and the City Manager to the Iowa League of Cities Budget Workshop in Waverly, Iowa on Nov 27, 2018.
Yes: 5 No: 0
The Mayor declared the motion carried.

Moved by: Ellingson

Seconded by: Rausch

To approve enrollment in the Iowa Association of Municipal Utilities Training Program for \$1,137.48 per quarter plus associated costs beginning calendar year January 2019.

Yes: 5

No: 0

The Mayor declared the motion carried.

City Hall will be closed Friday, November 23rd.

No action taken.

Under Other Matters: Other matters mentioned include a concern regarding response time from Alliant.

Moved by: Lydon

Seconded by: Hatlan

To adjourn.

Yes: 5

No: 0

The Mayor declared the motion carried.

Lana D. Snitker
City Clerk