COUNCIL ROOM-------October 5, 2020

The Waukon City Council met in regular session via an electronic meeting on October 5, 2020 at 7:00 o'clock P.M. in the council room of City Hall, 101 Allamakee Street and via Zoom technology. Mayor Pat Stone presided. The Governor of Iowa declared a public emergency because of the COVID-19 pandemic. It has been determined that if an in-person meeting is impossible or impractical, per Iowa Code Section 21.8, we are permitted to conduct a meeting by electronic means. Council members present: John Ellingson, Ben Rausch, John Lydon, Arvid Hatlan, and Gayle Decker. Council members absent: None. Others present: City Manager Gary Boden; Police Chief Paul Wagner; Library Director Cate St. Clair; Street Superintendent Keith Burrett; Water & Sewer Superintendent Jim Cooper; Assistant City Attorney Kevin Stinn; WEDC- Ardie Kuhse; Fehr Graham- Lyle TeKippe; The Standard-Joe Moses; City Clerk Sarah Snitker; Good Samaritan Society- Waukon, Executive Director Cathy Taylor; On behalf of Allamakee County Fair Board- Tyler Plein and Bobbi Baxter; and citizens.

The Mayor called the meeting to order.

Moved by: Lydon Seconded by: Decker

To approve the consent agenda.

Agenda

Minutes of September 21, 2020 regular session. Minutes of September 29, 2020 special session.

Resolution- Agreeing to transfer \$37,891.84 from the Sewer Revenue Fund to the Sewer Revenue Bond Sinking Fund for principal/interest payment on the Sewer Revenue Bond, Series 2019. The Clerk assigned number 3634 to the resolution.

Resolution- Agreeing to transfer \$9,345.29 from the Wellness Center Operating Fund to the General Fund for Wellness Center employee share- reimbursement for September, 2020 payroll salaries. The Clerk assigned number 3635 to the resolution.

Resolution- Agreeing to transfer \$640.00 from the TIF Fund to the Debt Service Fund for the annual premium of the Letter of Credit for the fire station. The Clerk assigned number 3636 to the resolution.

Resolution- Agreeing to transfer \$22,384.24 from the Road Use Tax Fund to the Debt Service Fund for the principal/interest payment on the Caterpillar Lease- End Loader. The Clerk assigned number 3637 to the resolution.

Appointments: Deputy City Clerk- Lana Snitker.

Agreeing to pay back withholding to cover IPERS wage adjustment for Barry Olson in the amount of \$241.02 and Jarrod Olson in the amount of \$1,136.32.

Agreeing to pay retro pay in the amount of \$316.12 to Troy Gress in order to adjust his wage to reflect \$1.00 increase per hour per Waukon Park & Rec, Wellness Center Board approval.

Payment of Claims

1 w) mont of claim		
Allamakee Clayton Electric	Letter of Credit = Loan	640.00
Allamakee Economic Develop	Contribution - 2nd Qtr	3,098.50
Alliant Energy	Electricity - September	17,186.99
Axon Enterprise, Inc.	Equipment / Training	1,970.00
Baycom, Inc.	Equipment	64.92
Black Hills Energy	Gas - September	759.27
Bodensteiner Implement	Repairs	73.69
Brown Supply Company	Supplies	99.30
Bruening Rock Products	Supplies	933.10
Builders First Source	Repairs	87.28
CarQuest Waukon	Supplies- Sewer	13.93
Caterpillar Financial Services	Loader Lease Payment	22,384.24
City Laundering Company	Uniforms-	972.98
Clark Tire Pros	Repairs	542.06
Culligan Water Conditioning	Supplies	45.20
Cunningham Hardware	Supplies	129.45
First Net / AT&T Mobility	Communications	98.30
Freedom Bank	Gund-Prin / Int	4,550.00
Group Services	Safe-T-Fund- September	2,699.19
Hach Company	Supplies	510.67
Matt Hawkins Southside Rentals	Rent - October	1,000.00
Iowa League of Cities - IMFOA	Conference	125.00
Iowa DNR	Water Use Fee	95.00
Law Enforcement Academy	Training – Harrington	6,800.00
Iowa One Call	Locates - August	115.20
Iowa Prison Industries	Academy Uniform	225.00
Keystone Laboratories, Inc.	Testing	12.50
Leiran Auto Repairs, LLC	Repairs - Ambulance	489.49

Martin Gardner		Designs	1,491.60
Martin Gardner		Designs	2,225.60
Mediacom Busines	S	Telephone/Internet	116.98
Northeast Auto Bo		Repairs	2,862.28
Northeast Iowa Tel		Internet	59.95
Northeast Iowa Tel		Telephone	193.20
Paint Creek Carwas	•	Supplies / Maintenance	50.00
Panther Uniforms		Uniforms	137.50
Quillin's Food Rane	ch	UPS/ Supplies	499.76
Simmering-Cory C	odification	Code Books	511.00
TestAmerica		Testing	1,192.50
Tri-State Business	Machines	Supplies	149.90
Paul Wagner		Reimburse - Fuel	20.00
Paul Wagner		Reimburse - Zoom	16.04
Paul Wagner		Reimburse - Supplies	33.45
Waukon State Bank		Gund-Prin/Int	4,550.00
West Side Waukon Lumber		Repairs	43.98
WrightWay Computers		IT Services	1,369.85
Regular Payroll		September 6-19, 2020	41,660.98
EFTPS		Federal W/H	4,118.60
EFTPS		SS/ Medicare W/H	8,801.34
Wyatt Blake		Reimburse - Training	60.20
Kelby Moose		Reimburse - Training	307.38
Skyline Construction		Hidden Creek-Pay #1	94,174.21
Town Country San		Services	17,830.00
Wapasha Construct		WWTP Pay App #16	571,717.47
Waukon Postmaste		Postage	156.10
Wellness Claims			
Casper Plumbing/F	Heating	Repairs	380.00
Crexendo		Telephone	177.05
Delta 3 Engineering	g, Inc.	HVAC Elevations	1,597.50
Fareway		Concessions	62.21
Fastenal		Supplies	55.00
Push-Pedal-Pull		Repairs	260.00
Winona Controls, Inc.		HVAC Repairs	3,629.35
Park/Rec - Pool			
Allamakee Community Schools		Transportation	713.80
Black Hills Energy		Pool	31.53
Bruening Rock Products		Supplies	65.49
Bodensteiner Implement		Supplies	22.95
Cunningham Hardware		Repairs	107.98
Fareway		Supplies	2.88
Fastenal		Supplies	53.36
Kelly Concrete		Sidewalk Repair	140.00
Jeremy Strub		Phone Reimbursement	270.00
Schultze Construct	ion	Window	467.75
Sherwin Williams		Field Paint	242.24
General:	77,070.38	2020 Municipal:	3,717.20
Library:	3,564.38	Wellness:	6,161.11
RUT:	10,738.65	Water:	13,258.48
Employee Ben.:	3,446.53	Sewer:	9,678.38
T & A Ins.:	2,699.19	Debt Gund.:	9,100.00
Hidden Creek:	94,174.21	Debt Service.:	23,024.24
Sewer Plant:	571,717.47	TOTAL:	\$828,350.22
Somer Figure.	5,1,,11,11	TOTAL.	Ψ020,330.22

Yes: Lydon, Hatlan, Ellingson, Rausch, Decker The Mayor declared the motion carried.

Mayor Pat Stone read the proclamation setting Friday, October 16, 2020 as the annual distribution of Buddy Poppies by the Veterans of Foreign Wars of the United States.

No: 0

Under Public Comments: There were no public comments.

Under Department Reports:

Street Superintendent, Keith Burrett, briefed that he'd look into bids for chip sealing for next year if there was interest. There was a spill with Aveka that went into the storm sewers. The City Manager has the costs incurred.

Library Director, Cate St. Clair, briefed on a few topics including availability of wireless internet, an outside "Chalk the Walk" activity, and a book sale. The week of October 18th is Friends of the Library week.

Park and Recreation, Wellness Center Director, Jeremy Strub, briefed that discussions continue regarding HVAC repairs at the Wellness Center. Business at the Wellness Center is picking up as temperatures cool down and Fall activities are going forward.

Police Chief, Paul Wagner, briefed that they would share information regarding hiring a new police officer at the next council meeting. They are dealing with issues regarding stray dogs and speeding complaints.

Water & Sewer Superintendent, Jim Cooper, briefed on topics including that the Hidden Creek Lift Station is up and running, the Park and Recreation department helped assist the Water and Sewer Department when they were short staffed, and progress is being made at the Waste Water Treatment Plant.

City Manager, Gary Boden, briefed on a few topics including dead trees, a proposal for grant writing and information regarding the audio and visual equipment installation at City Hall.

Mayor, Pat Stone, reported that a solution to the spills at Aveka will be presented at the next Council meeting.

Council member, John Ellingson, stated he would like further discussion on the vacation of property at 4th Street SW and review of utility vehicle ordinances.

The Mayor announced that this was the time and place for the public hearing on the City budget amendment and certification for FY 2021 (Amendment #1). The City Clerk announced that no oral or written comments were received. The Mayor declared the hearing closed.

Moved by: Lydon

Seconded by: Rausch

To approve the Amendment #1 of FY2020-2021 City Budget for the City of Waukon.

No: 0

Yes: Rausch, Decker, Lydon, Ellingson, Hatlan

The Mayor declared the resolution approved and the Clerk assigned number 3638 to the resolution.

Seconded by: Lydon

To accept work covering Proposed Tennis Courts Project.

Yes: Decker, Lydon, Ellingson, Hatlan, Rausch

No: 0

The Mayor declared the resolution approved and the Clerk assigned number 3639 to the resolution.

Moved by: Lydon

Seconded by: Rausch

To approve the first reading of the ordinance amending the Code of Ordinances of the City of Waukon, Iowa, 1998,

by amending provisions pertaining to standard penalty. Yes: Lydon, Ellingson, Hatlan, Rausch, Decker

No: 0

The Mayor declared the motion carried.

Moved by: Lydon

Seconded by: Decker

To waive additional readings of the ordinance amending the Code of Ordinances of the City of Waukon, Iowa, 1998,

by amending provisions pertaining to standard penalty.

Yes: Ellingson, Hatlan, Rausch, Decker, Lydon

No: 0

The Mayor declared the motion carried.

Moved by: Lydon

Seconded by: Rausch

To approve the final reading of the ordinance amending the Code of Ordinances of the City of Waukon, Iowa, 1998, by amending provisions pertaining to standard penalty.

Yes: Hatlan, Rausch Decker, Lydon, Ellingson

No: 0

The Mayor declared the ordinance adopted and the Clerk assigned number 808 to the ordinance.

Moved by: Ellingson

Seconded by: Rausch

To approve the first reading of the ordinance amending the Code of Ordinances of the City of Waukon, Iowa, 1998, by amending provisions pertaining to tobacco use.

Yes: Rausch, Decker, Lydon, Ellingson, Hatlan

No: 0

The Mayor declared the motion carried.

Moved by: Hatlan

Seconded by: Lydon

To waive additional readings of the ordinance amending the Code of Ordinances of the City of Waukon, Iowa, 1998,

by amending provisions pertaining to tobacco use.

No: 0

Yes: Decker, Lydon, Ellingson, Hatlan, Rausch The Mayor declared the motion carried.

Moved by: Lydon

Seconded by: Hatlan

To approve the final reading of the ordinance amending the Code of Ordinances of the City of Waukon, Iowa, 1998, by amending provisions pertaining to tobacco use.

Yes: Lydon, Ellingson, Hatlan, Rausch, Decker

No: 0

The Mayor declared the ordinance adopted and the Clerk assigned number 809 to the ordinance.

Moved by: Ellingson

Seconded by: Lydon

To approve the first reading of the ordinance amending the Code of Ordinances of the City of Waukon, Iowa, by amending provisions pertaining to hotel/motel tax.

Yes: Rausch, Decker, Lydon, Ellingson, Hatlan

No: 0

The Mayor declared the motion carried.

Moved by: Rausch Seconded by: Lydon

To waive additional readings of the ordinance amending the Code of Ordinances of the City of Waukon, Iowa, by

amending provisions pertaining to hotel/motel tax.

Yes: Decker, Lydon, Ellingson, Hatlan, Rausch No: 0

The Mayor declared the motion carried.

Moved by: Lydon Seconded by: Rausch

To approve the final reading of the ordinance amending the Code of Ordinances of the City of Waukon, Iowa, by

amending provisions pertaining to hotel/motel tax.

Yes: Lydon, Ellingson, Hatlan, Rausch Decker

The Mayor declared the ordinance adopted and the Clerk assigned number 810 to the ordinance.

Moved by: Rausch Seconded by: Hatlan

To approve final pay application #4 in the amount of \$6,618.67- Proposed Tennis Courts- Waukon Park & Rec,

Wellness Department Project- Skyline Construction, Inc.

Yes: 5 No: 0

The Mayor declared the motion carried.

Moved by: Lydon Seconded by: Decker

To approve change order #1 in the amount of -\$25,649.00 (deduct)- Police Station Renovation Project- Dave's

Complete Construction, Inc.

No: 0 Yes: 5

The Mayor declared the motion carried.

Seconded by: Ellingson Moved by: Lydon

To approve pay application #1 in the amount of \$39,038.94- Police Station Renovation Project- Dave's Complete

Construction, Inc.

Yes: 5 No: 0

The Mayor declared the motion carried.

Moved by: Lydon Seconded by: Rausch

To approve change order #2 in the amount of \$8,188.00- Police Station Renovation Project- Dave's Complete

Construction, Inc.

Yes: 5 No: 0

The Mayor declared the motion carried.

Police Chief, Paul Wagner, gave a brief update on the progress of the Police Station Renovation Project.

No Action Taken.

There was a short discussion on City-wide trick or treating. Guidance from the Iowa Department of Public Health was shared. The Council will set the hours of trick or treating.

No Action Taken.

There was lengthy discussion on a catalyst grant and redevelopment of the Tierney building. Decker stated he wasn't ready to commit due to the fact that all of the information regarding the development of the Tierney Building had not been received from the potential buyer.

Seconded by: Lydon Moved by: Ellingson

To support the catalyst grant application/request in the amount of \$100,000.00 and participate in a match as deemed necessary.

No: 1 (Decker)

The Mayor declared the motion carried.

Seconded by: Rausch Moved by: Lydon

To authorize the City's participation in the owner-occupied rehabilitation program through Upper Explorerland

Regional Planning Commission.

Yes: 5 No: 0

The Mayor declared the motion carried.

The Council voiced concerns of the structural integrity of the properties at 504 and 506 West Main Street. The topic was sponsorship of an upper story redevelopment grant for Daryl Hansmeier at those properties.

Moved by: Ellingson Seconded by: Lydon

That no action be taken until the Council is satisfied with the structural integrity of the buildings or construction to the buildings to guarantee structural integrity for future residents.

Yes: 5 No: 0

The Mayor declared the motion carried.

On behalf of Allamakee County Fair Board-Tyler Plein, President, and Bobbi Baxter, Treasurer, attended the meeting to seek an agreement with the City to clarify who is responsible for what at the fairgrounds. The City and Fair Board are both looking for guidance to move forward. The City Attorney and City Manager will work with the Fair Board to draw up an agreement. They also discussed options for the sewer line and signage.

No Action Taken.

There was lengthy discussion over the expectations of parking at the Good Samaritan Society- Waukon- on the west side of the street. Good Samaritan Society- Waukon, Executive Director Cathy Taylor shared information on how they would like to see the parking develop at their location. In order to get a visual of the request, a meeting was set up between Council members, Hatlan and Ellingson, and Good Samaritan representative- Cathy Taylor. No Action Taken.

Council members have received complaints of ATVs traveling the City streets in excess speeds. Hatlan shared points from the City Ordinance regarding requirements, restrictions and violations for all-terrain vehicles and offroad utility vehicles.

No Action Taken.

There was little discussion regarding maintenance for City facilities. Discussion will be included in the budget process for further consideration.

No Action Taken.

Moved by: Ellingson Seconded by: Hatlan

To adjourn. Yes: 5

(es: 5

The Mayor declared the motion carried.

Lana D. Snitker Deputy City Clerk No: 0