

COUNCIL ROOM-----Sept 4, 2018

The Waukon City Council met in regular session on Sept 4, 2018 at 7:00 o'clock P.M. in the council room of City Hall, 101 Allamakee Street, with Mayor Pat Stone presiding. Council members present: Gayle Decker, John Ellingson, Arvid Hatlan, John Lydon, and Ben Rausch. Council members absent: None. Others present: City Manager Dean Hilgerson; Police Chief Phil Young; Assistant Police Chief Paul Wagner; Recreation Program Director Kim Kraus; Street Superintendent Keith Burrett; Water & Sewer Superintendent Jim Cooper; Assistant City Attorney Nicole Winke Gentes; Ardie Kuhse- WEDC; Lyle TeKippe- Fehr Graham; Brooke Troendle- Walk-On Waukon group; Jayne McCormick- Walk-On Waukon group; Craig Clefisch- Alliant Energy; Dustin Mohs- Alliant Energy; Mark Benda- Water/Sewer Department employee; Joe Moses- The Standard; and citizens.

The Mayor called the meeting to order.

Moved by: Lydon

Seconded by: Decker

To approve the consent agenda.

Agenda

Minutes of Aug 20, 2018 regular session.

Approval of change of ownership for Fareway Stores, Inc. #062, 777 11<sup>th</sup> Avenue SW.

Payment of Claims

A-OK Well Service, LLC	parts	254.52
Alliant Energy	services	16,667.07
ASCAP	annual license fee	352.96
AT & T	services	88.56
Bieber Insurance & Real Estate	additional premium	34.00
Black Hills Energy	services	730.86
Brown Supply Co.	supplies	102.00
City Laundering Co.	services	748.60
Clark Tire Pros	parts/labor	1,007.74
Culligan Water Conditioning	services	35.00
Galls, LLC	supplies	78.00
Group Services, Inc.	adm. fees	317.80
Group Services, Inc.	self-fund request	90.00
Iowa One Call	services	45.00
Lucas Inglett	reimbursement	49.99
Jim's Full Service	fuel	1,358.90
Ken Kerr Electric	services	177.50
Klocke's Emergency Vehicles	ambulance repair	192.24
Leiran Auto Repair LLC	brake repair-Ambulance	1,132.87
Midwest Patch/Hi-Viz Safety	signs	119.25
News Publishing Co., Inc.	services	823.99
Pop's Produce	downtown pots/care	1,600.00
Pro-Vision Video Systems	equipment	4,262.08
RCSsystems	radios	814.76
TASC-Client Invoices	adm. fees	94.83
TestAmerica Laboratories, Inc.	study/samples	2,166.00
Union Security Insurance Company	insurance	215.69
USABlueBook	supplies	281.69
Westrum Leak Detection Inc.	leak detection survey	2,300.00
Zach Moyle Masonry	tuck pointing @ City Hall	5,300.00
Blue Cross Blue Shield	insurance	15,547.18
City of Waukon	petty cash	63.82
EFTPS	withholding	4,672.69
EFTPS	withholding	9,900.24
Jani Lippert Promnitz	deposit refund	150.00
Regular Payroll	Aug 12 – Aug 25, 2018	43,249.00
Shannon Stone	deposit refund	150.00
Zach Moyle Masonry	tuck pointing @ City Hall	3,000.00

**Fund Totals:**

General:	45,980.39	Sewer:	13,876.13	Wellness Center:	6,310.40
RUT:	11,965.38	Library:	6,136.60	City Hall Imp:	8,300.00
Water:	17,431.45				

Yes: Lydon, Hatlan, Ellingson, Decker, Rausch

No: 0

The Mayor declared the motion carried.

The Mayor announced that this was the time and place for the Public Hearing on proposing disposition of interest in real property by the City of Waukon- West Side Development Lot 7. The City Clerk announced that no oral or written comments were received. The Mayor then closed the public hearing.

Under Public Comments: There were no public comments.

Under Departmental Reports: Police Chief Phil Young briefed that interviews are being set up later this month for a position.

Street Superintendent Keith Burrett briefed that he's looking into replacing approximately twenty-five truck route signs. He will also look into the replacement of approximately five snow signs. The council was okay with allowing a local benefit to use snow fences and posts.

Water & Sewer Superintendent Jim Cooper briefed that John Deere inquired if the City would be interested in running water to their location. The City Council would like to wait to talk to Waukon Economic Development Corporation before continuing. Jim is getting pricing for a new jetter and pricing for a camera system. A new radiator for the Park lift station will be replaced.

Recreation Program Director Kim Kraus briefed that 3<sup>rd</sup>, 4<sup>th</sup>, 5<sup>th</sup> and 6<sup>th</sup> grade volleyball would be starting this weekend. Flag football games will start next weekend. There will be a dog swim September 16<sup>th</sup> at the City pool.

City Manager Dean Hilgerson briefed that the water quality application was finalized today through the SRF Loan Program. Applied for funds of \$800,000 plus for projects, will see how that goes.

Planning and Zoning meeting was this week. Will have a draft ordinance for the council to consider to allow chickens in the City limits at one of the next two meetings. Our financial audit is scheduled for the week starting September 17<sup>th</sup>. As briefed by Jim Cooper, the infrastructure projects have begun. Street, Water & Sewer, City Hall and Police departments have begun conducting employee evaluations. They will be used as a tool to help the employee grow and improve in their position and to promote communication between supervisors and staff. With postponement of the Plaza Project, Dean did not feel it was prudent to pursue locating the transformer for the street sign and traffic signals in the Plaza area. After having discussions with Ken Kerr and AECOM, he'd like the Council to consider a location at the North end of the parking area on West Street.

Dean briefed that the financing through the City is part of the resolution. The lot will be mortgaged by the City, the mortgage will be held with WEDC for \$24,500, they will pay \$500 down for the \$25,000 and WEDC will then be selling the lot.

Moved by: Lydon

Seconded by: Rausch

To agree to the disposition of interest in real property by the City of Waukon- West Side Development Lot 7.

Yes: Rausch, Decker, Lydon, Ellingson, Hatlan

No: 0

The Mayor declared the resolution approved and the Clerk assigned number 3359 to the resolution.

Dean briefed on the 2018 First Avenue NW resurfacing project and that we received all information by email. Dean recommended we continue with the process, subsequent to receiving hard copies, in order to keep the project moving forward. Fehr Graham determined everything looks fine but we will get the hard copy and get a final opinion from the City Attorney. Completion date is October 25<sup>th</sup> and any penalties are all part of the contract.

Moved by: Lydon

Seconded by: Hatlan

To agree to the resolution approving the contract and performance and payment bonds for the 2018 First Avenue NW resurfacing project with stipulations mentioned.

Yes: Decker, Lydon, Ellingson, Hatlan, Rausch

No: 0

The Mayor declared the resolution approved and the Clerk assigned number 3360 to the resolution.

Moved by: Hatlan

Seconded by: Lydon

To agree to the transfer of \$22,384.24 from the Road Use Tax Fund to the Debt Service Fund for the principal/interest payment due October 1<sup>st</sup> on the Caterpillar Wheel Loader Lease from Caterpillar Financial Services Corporation.

Yes: Lydon, Ellingson, Hatlan, Rausch, Decker

No: 0

The Mayor declared the resolution approved and the Clerk assigned number 3361 to the resolution.

Moved by: Rausch

Seconded by: Hatlan

To approve the appointment of Gayle Decker to the Regional Housing Board with term expiring December 31, 2021.

Yes: 5

No: 0

The Mayor declared the motion carried.

Moved by: Rausch

Seconded by: Lydon

To approve the appointment of Jason Fish and Keith Bakkum to the Planning and Zoning Commission with terms expiring September 21, 2023.

Yes: 5

No: 0

The Mayor declared the motion carried.

Brooke Troendle and Jayne McCormick briefed the Council on the Walk-On Waukon group. Brooke stated that securing the funds requested would give them the availability to levy other grants and donations. Donors would like to see a designated area and plan that's going to be worked on. This way they can give donors more exact locations.

Moved by: Ellingson

Seconded by: Hatlan

To make available \$12,500 as matching funds for the \$25,000 grant application for the 2019 sidewalk project by the Walk-On Waukon group and the City will do engineering and design work on the project.

Yes: 5

No: 0

The Mayor declared the motion carried.

Brooke Troendle briefed that Wellmark recommended the City representatives and Walk-on Waukon representatives attend the presentation on September 14<sup>th</sup> and narrow down recommendations and then present to the Council Monday, September 17<sup>th</sup> at the Regular Session.

Moved by: Rausch

Seconded by: Lydon

To remove the Special Session at 6:00 PM on Monday, September 17<sup>th</sup>.

Yes: 5

No: 0

The Mayor declared the motion carried.

